

Franklin Middle School



HURRICANES

ATHLETIC HANDBOOK/PAPERWORK

2017-18

***Please Note:**

All Middle School athletic forms must be completed electronically by going to www.FamilyID.com. For step by step instructions go to: https://familyid.groovehq.com/knowledge_base/topics/sign-up-4.

Revised June 2017

Dear FMS student athlete and parents/guardians,

The following handbook is designed to give you an overview of our athletic policies and expectations. The paperwork in the back must be filled out and returned to F.M.S. or your coach before you can participate.

Be advised that there have been some changes/clarifications to the athletic policies here at FMS. Please review with your child and have a complete understanding of:

- ** Eligibility By Grade
- ❖ In-school/out of school suspensions
- ❖ Excused absence vs. Unexcused
- ❖ Academic passing of all courses, this includes Allied Arts
Now on Trimester Competency System
- ❖ Athletic Physicals
- ❖ Attendance/Tardies/Dismissals
- ❖ Athletic Code of Conduct
- ❖ Insurance
- ❖ Transportation

If you have any questions about the changes/clarifications to the athletic guidelines or forms, please call me at 934-5441 Extension 3423 or email me at dsylvester@sau18.org.

*All Athletic forms and paperwork are now completed electronically/online through FamilyID at www.FamilyID.com. For step by step instructions go to https://familyid.groovehq.com/knowledge_base/topics/sign-up-4. Remember, this information is supplied and copied to coaches so having complete and accurate contact and emergency data is critical to the safety of our athletes.

*Please, visit our new and improved athletic website at www.sau18.org. You can find this handbook and all other links for anything you need to know about Franklin Athletics...all forms, schedules, sports picture dates, homecoming, coaches info, recognitions, etc...also, each sport will have it's own link.

*Please note that "**SPORTSMANSHIP**" is an utmost priority for all of our players, coaches, parents and fans/community. We need to make sure we are trying to not just meet expectations of proper sportsmanship, but actually exceed expectations. Please seek me or the opposing Athletic Director out first and do NOT address opposing team members/coaches/fans or officials directly.

I have seen some tremendous and positive improvements here in Franklin, so let's continue to work together as a team to keep this trend moving along. Thank you and enjoy your sports season.

Dan Sylvester – Athletic Director

General Policies:

Athletic Policy: All students in grades **6 through 8** are eligible to participate in the athletic programs at Franklin Middle School. Most teams carry a maximum number of players. Soccer, Volleyball and Field Hockey may carry more. Football and Track may carry many players. Basketball usually carries 12 players for each team and baseball/softball carries 14. B teams will be offered if the numbers dictate for them, if the budget allows and only for specific sports.

In the event that an abundance of athletes are trying out for spots on the athletic teams, cuts may be necessary. Parents and students will be notified of any decisions.

Athletic Code of Conduct: Athletes at Franklin Middle School are expected to conduct themselves in a sportsmanlike manner both on and off the field of play. Unsportsmanlike behaviors that may include, but are not limited to, gestures, cheating, disrespect to officials, coaches, players or fans will not be tolerated. It is a privilege to participate and attend athletic contests; violation of the sportsmanship code may result in removal of such privileges. An athlete at Franklin Middle School is to act responsibly and with respect whether on the field or off. Sportsmanship is FMS Athletics number one priority and failure to comply will not be tolerated. Disciplinary action for unsportsmanlike behavior can be decreased playing time, game suspension, or dismissal from the team.

Proper Supervision: Athletes must be supervised and on good behavior while waiting after school for practices and games. Inappropriate behavior will result in loss of playing time to be determined by coaches and administration. If you do not have the first practice slot immediately after school or you are not supervised by an after school program/teacher, then you must leave the school premises and return for your allotted practice time.

Uniform Returns: Uniforms are inventoried before and after each season by the coach on forms supplied by the athletic director. Athletes are responsible for the care and regular cleaning of uniforms. Uniforms are the property of FMS and shall not be worn for personal use. It is imperative that each part of the uniform be returned properly to their coach after their last game played. No athlete shall be allowed to try out or participate for another sport until all outstanding uniforms, equipment, etc. are returned from a previous season. Coaches will also not be paid for their services until all uniforms and equipment are returned for their respective team.

Non-Public School Eligibility: Any Franklin resident that does not attend Franklin Middle School (6th, 7th or 8th grade) and that meets all other eligibility requirements is eligible to try out for sports at Franklin Middle School **IF THAT SPORT IS NOT OFFERED AT THE SCHOOL THEY ATTEND.** This does not apply to gender specific sports such as letting a female play baseball just because their school doesn't offer softball or baseball.

Coaches/Team Rules: Coaches may institute their own team rules over and above the athletic handbook, but those rules must be communicated clearly to team members and parents and must also be approved by the Athletic Director.

Team Fundraising: Fundraising is acceptable, but all requests must have prior approval of the athletic director and administration. Team accounts are administered by FMS office personnel.

Franklin Middle School
Student Participation and Responsibilities
Concerning Co-Curricular Athletics and Activities

1. Attendance Procedures – Middle School Sports and Activities:

Excused Absence: You must see one of the coaches/advisors ahead of time, unless there is an emergency. If there is an emergency, you must bring a note the next day from your PARENTS. An excused absence is a doctor appointment, family business, academics, or a sudden illness. Each note must be specific as to the nature of the absence. The excused absence is up to the discretion of the coach/advisor.

Unexcused Absence: An unacceptable note the day after the absence (or no note at all). Unexcused absences include haircuts, social occasions, (visiting friends, etc.), shopping, detentions, or suspensions. The unexcused absence is at the discretion of the coach/advisor.

Detentions/Suspensions: Any student participant in a co-curricular activity who receives a detention is expected to serve the detention on the day it is scheduled. Detentions will not be rescheduled so a student can participate in a game or practice. Any student who is assigned an in-school or out-of-school suspension shall **NOT** participate in any co-curricular/athletic events for that day. They are for OSS not allowed to attend games/practices with the team or sit on the bench with the team during the duration of the suspension. For ISS they are still in school technically and can and should attend the practice/game, but just cannot participate. They can attend and play after serving a detention.

Consequences:

First Unexcused = Warning

Second Unexcused = Sit out the next game or activity

Third Unexcused = Conference with Coach and Athletic Director or Advisor and Assistant Principal
And possible dismissal from the team

Tardies: In order to participate in games and practices, students must be in school by 9:30am, unless a written excuse is authorized by the Athletic Director or Office Staff at FMS.

Dismissals: Dismissals must be excused and the student athlete must return to school to be eligible for that days events. Please make every effort to make appointments after school hours. Exceptions will be made by the Athletic Director and/or Administration.

2. Academic Eligibility: Students who are members of teams/activities must be passing (2 or above AVERAGE on all competencies) **all** courses/subjects in the previous ranking Trimester to remain eligible or be eligible for the next sports season. This includes the third Trimester for the following Fall season for incoming 6th, 7th and 8th graders. There are NO probationary periods for **end of trimester** grades and eligibility.

The athletic department will also check for **Mid** Trimester eligibility and there will be a two-week probationary period for any student athlete that it is not passing (2 or above AVERAGE on all competencies) all courses. While students are on probation they may practice and are encouraged to do so, but cannot play in the games. If the student has improved the failing

grade(s) at any time within the two week probationary, he or she shall remain a full member on the team/activity. It is stated that at FMS, Mid Trimester and possible probation time may be issued and so it is the full expectation that a student athlete have all passing grades by the end of each Trimester. Mid Trimester information is not furnished by the school and is an athletic policy only. The determination of a student not being able to continue in a sport will be made by the Athletic Director and the Principal will be notified.

NOTE: it is the responsibility of the student and parents to utilize the parent/student portals and keep in touch with their respective classroom teachers to get timely input throughout the entire Trimester and especially just prior to the Trimesters end.

3. Students who are team members will not be allowed to remain in the building between the end of school and the beginning of late practices.
4. Students who are team members are not to enter the locker rooms before practices or games until a coach is present.
5. Students who are team members will not be allowed to go back to their grade level wing or their school lockers after practices or games.
6. Parents/guardians are expected to pick up their children immediately upon the completion of practice or game times. Our policy is to have coaches remain with our athletes for safety, but our coaches have put in the necessary time agreed upon by completion of a practice or a game.
7. If the parents are picking up their child and taking them home from a game played at another school, they must notify the coach by **seeing the coach before they leave**.
8. If parents are picking up a child who is not theirs at a game or activity played at another school, a note stating this, signed by both parents must be presented to the Principal or Athletic Director prior to the game and signed by them. In order to keep confusion at the end of a game to a minimum, this must be done on a game by game basis.
9. Students are expected to ride the bus from the school to any away game. If there is an extenuating circumstance that would cause an athlete to miss the bus such as a doctor's visit, etc. it must be cleared in advance by the Athletic Director or the Principal. Students who miss the bus due to detentions or other disciplinary actions are still allowed to attend the game, but **MUST** be transported by a parent only. Exceptions made by the Principal and/or AD.
10. **Athletic Physicals:** An athletic physical is required for all students participating in the sports program. One physical is required for **every 2 years** the student attends FMS (5th Graders and 7th Graders). A copy of this physical must be on file at the school. Any follow up information or changes in health for 6th and 8th graders should be noted on your paperwork.
11. **Sportsmanship Code:** Athletic contests are games, not battles or fights. The victors deserve congratulations; the losers respect. Each player and spectator accepts all decisions given, no matter how he/she thinks he/she may have seen it. Contests should promote good will between schools and it is the duty of each player and spectator to promote this feeling.
12. **Insurance Statement:** In order to clarify the Franklin School District's athletic insurance requirement and to outline the district's coverage, the following statement has been prepared:
 - a. The Franklin School District requires that any student participating in interscholastic athletics authorized by the Franklin School District must be covered by accident/health insurance through their own or a parent's/guardians insurance plan. A statement by the

- parent's/guardian's indicating that the student is covered must be on file with the athletic director prior to the start of the season.
- b. The Franklin School District has purchased accident/health insurance, which is considered excess coverage, that is, it will cover costs that are not covered by the student's insurance plan, which is considered the primary insurance coverage. In a rare instance where a catastrophic injury occurs, the school district does provide insurance in excess of the student's primary coverage up to \$25,000. Prior injury-related problems and non-athletic injuries are not covered by the school district's insurance
 - c. The Franklin School District carries liability insurance for all activities to include operation of the athletic program and related transportation.

Forms: Please fill out the following forms electronically at www.FamilyID.com so your son/daughter may participate in athletics. For step by step instructions go to https://familyid.groovehq.com/knowledge_base/topics/sign-up-4. Thank you so much.

F.M.S. 2017-18 Emergency Medical Information

***** ALL the information on this form must remain confidential *****

Sport: _____ Grade: _____

Student/Athletes Name _____
First Last Middle

Address _____

Parent or Guardian that student resides with _____

Relationship to student _____ Child's Date of Birth _____

Please complete information for each parent/guardian

FATHER

MOTHER

Name _____ Name _____

Address _____ Address _____

Place of work _____ Place of work _____

Home Telephone _____ Home Telephone _____

Work Telephone _____ Work Telephone _____

Insurance Information:

Name of insurance carrier _____

Policy Group Number _____ Policy Certificate Number _____

Medical Information:

Medications presently being used

Medication that the student is allergic to:

Please list any other important medical history/data about the student

Medical Authorization Form

In the event that I cannot be reached and/or the team is out of district during an interscholastic event, I hereby authorize and give permission to the designated coach and Franklin Middle School, if it is deemed necessary, to take my child to the nearest hospital emergency room or doctor's office and to admit my child for treatment.

I further understand that all expenses and liability for said expenses incurred with respect thereto shall be fully assumed by me.

Parent Signature _____ **Date:** _____

F.M.S. Transportation Permission 2017-18

***** ALL the information on this form must remain confidential *****

Franklin Middle School
Home of the Hurricanes
200 Sanborn Street,
Franklin, NH 03235
(603)934-5828 * Fax (603)934-2432

Dear Parent/Guardian:

Sport: _____

The Franklin School Board has arrived at the decision that by law the schools, or school associations, are not responsible for any injury to a student that was incurred during practice or during a game in any sport. This includes but is not limited to the use of personal equipment and /or supplies for a given sport.

School authorities have decided that the responsibility for the payment of fees to doctors, hospitals, dentists, etc. for any injury, shall rest with the parents of the pupil injured.

This form must be filled out by you and returned to the coach **before** your son or daughter is allowed to participate in sports.

Trips conducted by the school are an important part of our student's educational and athletic programs. We are glad that your son/daughter has the opportunity to take athletic trips. In order for your son /daughter to participate, it is necessary for you to give your permission, which you do by signing this sheet:

INSURANCE: It is the policy of the Franklin School Board that no student be allowed to ride in any vehicle having less than \$1,000,000 liability insurance when school trips are involved. Your signature indicates that you realize the school may not be held responsible for any accidents or injuries incurred.

Description of Trip:

1. Destination: Athletic away games/events
2. Group sponsoring: Franklin School District Athletics
3. Teachers in Charge and Making Trip: coach responsible for that sport
4. Means of travel will be by bus when available, otherwise by automobile
5. Parent has full responsibility for this trip and will be responsible for the action of the student involved.

_____ Date

_____ Parent's/Guardian's Signature

Student's Name: _____

Grade: _____

F.M.S. Signatures of Understanding and Compliance 2017-18

***** ALL the information on this form must remain confidential *****

Home of the Hurricanes
200 Sanborn Street,
Franklin, NH 03235
(603)934-5828 * Fax (603)934-2432

Student Name: _____ Grade: _____

Sport: _____

Before signing, please make sure you have reviewed in particular the sections on:

- 1) **Attendance Policies** – Absences, Tardies and Dismissals
- 2) **Academic Policies** – Mid Trimester and Trimester End

I have knowledge and understanding of the athletic policies in the **2017-18** Franklin Middle School Student/Parent/Guardian Athletic Handbook and I am responsible for compliance with its contents.

I will share the student/athlete handbook with my parents/guardians.

Student Signature _____

Date _____

I have knowledge and understanding of the athletic policies in the **2017-18** Franklin Middle School Student/Parent/Guardian Athletic Handbook and I am responsible for compliance with its contents.

Parent/Guardian Signature _____

Date _____