

☺ **Choose Franklin Community Day** ☺  
**Participation Agreement**

**May 12, 2018**

**Name of Business or Non-Profit Organization** \_\_\_\_\_

**Name of Contact Person** \_\_\_\_\_

**Address** \_\_\_\_\_

**Phone Number** \_\_\_\_\_ **E Mail** \_\_\_\_\_

**I represent a:**

_____	<b>Franklin Business/Crafter/Non Profit</b>	<b>*Fee</b> _____
_____	<b>Out of Town Business</b>	<b>*Fee</b> _____
_____	<b>Out of Town Crafter or Non-Profit</b>	<b>*Fee</b> _____

\*See fee schedule on the back of this page

**I require** \_\_\_\_\_ **10' x 10' area(s)** **Fee x number of spaces needed =** \_\_\_\_\_  
(number)

**I require electricity - \$25 fee** ( ) 110 V ( ) 220 V **Amps required** \_\_\_\_\_

**LATE FEE FOR FORMS RECEIVED AFTER APRIL 21 -- \$10** \_\_\_\_\_

**I wish to rent a table (\$20 non-refundable fee per table)** \_\_\_\_\_

**I cannot participate but wish to donate** \_\_\_\_\_\*

**TOTAL ENCLOSED** \_\_\_\_\_

**Type of activity planned:** \_\_\_\_\_

**Special requests** \_\_\_\_\_

**If your organization will be giving free items (ie. food, drinks, etc.), please indicate below:**

\_\_\_\_\_

Vendors may request a booth location by completing and returning this Participation Agreement Form by **MARCH 23, 2018**. Forms received between March 24 and April 20 will be assigned on a space available basis.

**\*\*Donors will be recognized on print materials unless requested otherwise.**

## VENDOR INFORMATION –

### Franklin Community Day will take place Saturday, May 12, 2018

We will **NOT** be contracting with an amusement company this year; therefore, there are no exclusive rights to any food item. We try to avoid duplication of food items and will ask that no more than two vendors sell the same food item.

Vendors may request a booth location by completing and returning the Participation Agreement Form by **MARCH 23, 2018**. Forms received between March 24 and April 20 will be assigned on a first come, first served, space available basis. **After April 20 there will be a \$10 late fee if space is available.**

If you wish to reserve a table for your space, please include the **\$20** per table fee with registration materials. You will be sent a letter prior to the event indicating your booth location. If you have reserved a table, the letter will also include a table reservation receipt, **please bring this receipt with you to the event.**

**As noted on the Agreement, we will be charging for electricity usage – if you require power, please indicate the amps requested so that we can plan accordingly. Please also note that those vendors requiring electricity will be restricted to the rear of the park for ease of access to power sources.**

#### Vendor Requirements:

- Vendor must clean up space at close of event
- **No alcoholic beverages/smoking allowed at event**
- Minimum hours of vendor operation: **10 AM to 3 PM**

#### FEE SCHEDULE

Business/Organization	Booth Space Only
Franklin Businesses/Crafters & Non-Profit Organizations	\$15
Out of Town Crafters	\$20
Out of Town Non-Profits	\$20
Out of Town Businesses	\$30

**All fees, including table rental and electricity, are non-refundable**

Please return this completed form,  
with check payable to Choose Franklin Community Day attached, to:

**SAU 18, 119 Central Street, Franklin, NH 03235**

Questions may be directed to Jan Andrus at SAU 18, 934-3108 ext. 4420 or  
[jandrus@sau18.org](mailto:jandrus@sau18.org)