

Board Member Attendees: Scott Burns, Tim Dow, Jeff Savary, Anya Twarog, Susan Hallett-Cook (arrived at 6:09 PM), Delaney Carrier, Paul Doucette, Deborah Brown, and Chris Kneeland

Absent Board Members:

Administration: Daniel LeGallo – Superintendent; Jefferson Braman – Business Administrator; Carrie Charette – FHS Principal; Susan Blair – PSS Principal; Ken – FMS Principal; Barbara McCarthy – Grant Manager; Jason Trafton – FMS Assistant Principal; Mike Zmuda – FHS Assistant Principal; Robyn Dunlap – IT Director; Jim Dunlap – IT Assistant; Jule Finley – Curriculum Coordinator; Rebecca Butt – Special Education Director; Danny Sylvester – Athletic Director; Gil Manning – Director of Buildings and Grounds.

Others: Cathy Viau (School Board Clerk)

Call to Order by Tim Dow, Chairperson, at 6:02 PM.

MOTION: Deborah Brown moved to have the Board go into nonpublic session to act upon matters referenced in the following provisions of RSA 91-A: 3 II a (student) at 6:03 PM, seconded by Anya Twarog.

Roll Call Vote – All in Favor
Motion Carried – Unanimous

MOTION: Deborah Brown moved to come out of non-public session and return to public session at 6:45 PM, seconded by Scott Burns.

Discussion was held regarding student matters. No actions taken.

Roll Call Vote – All in Favor
Motion Carried – Unanimous

PUBLIC PARTICIPATION - None

RECOGNITIONS

Tim Dow recognized the staff, administration, city council, and board members for all of their support, hard work and efforts during this, yet again, trying budget season. A budget was passed with lots of sacrifices. He also recognized Gil Manning and the entire custodial staff for all of their hard work in the buildings. A luncheon will be held for them in appreciation for their efforts.

Scott Burns recognized Susan Hallett-Cook for all of her work on the Strategic Planning Committee. She spent countless hours planning,

APPROVAL of Board Meeting Minutes – June 18 and July 10, 2018

1
2 **MOTION:** Paul Doucette moved to approve the minutes of the June 18, 2018 Franklin School Board
3 Meeting with the change of page 5 last motion change “MOTOIN” to “MOTION”, seconded by Jeff
4 Savary.

5
6 **Motion Passes – 8 in Favor and 1 Abstained (Deborah Brown was present at that meeting)**

7
8 **MOTION:** Paul Doucette moved to approve the minutes of the July 10, 2018 Franklin School Board
9 Meeting with the addition of “Trafton” on the first motion of page 3, seconded by Susan Hallett-Cook.

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11 **Motion Carried - Unanimous**

12
13 **FINANCE – Jeff Braman**

14
15 Discussion was held regarding the budget reports; the signing of the MS26C (Dependent School District
16 Form) and MS22 (Appropriations); status of audits for SAU 18 and Franklin School District; catching
17 up on Grants and the hiring of a Grant Manager; types of reports the board would like in the future;
18 timeline for audit presentation and approval at the September meeting.

19
20 **COMMITTEE REPORTS**

21
22 Strategic Planning - Susan Hallett Cook emailed a draft version to the superintendent and awaiting the
23 DOE testing portion which will be inserted once received.

24
25 HUOT – Tim Dow stated the final copy of the Regional Agreement is done, signed and has received
26 DOE approval. It is a 10 year regional agreement. So far there are about 15+ students participating and
27 one more school was added.

28
29 Finance – Deborah Brown stated the Committee discussed the 2018/19 Budget.

30
31 21st Century – Chris Kneeland gave an overview of where the committee was at that time as well as who
32 was on the committee. They have met three times. The meeting minutes and agenda will be on the city
33 website. The next meeting will be held September 20, 2018 at 6:00 pm at City Hall.

34
35 **SUPERINTENDENT REPORT**

36
37 Superintendent Daniel LeGallo presented his written report to include the follow: Introductions,
38 Nominations, Resignations, Federal Grant Audit, Strategic Plan, Safety Project Update, Energy
39 Project/Roof Update, Kindergarten enrollment, School Board Committee Meeting Minutes, and
40 Recycled Computers.

41
42 *Introductions*

43
44 Barbara McCarthy was recognized as the new Grant Manager and was present.

45

1 **MOTION:** Paul Doucette moved to approve the nomination of Jason “Jay” Trafton as the FMS
2 Assistant Principal, seconded by Deborah Brown.

3
4 **Motion Carried - Unanimous**

5
6 **MOTION:** Paul Doucette moved to approve the nomination of Gil Manning as the District Facilities
7 Director, seconded by Scott Burns.

8
9 **Motion Carried – Unanimous**

10
11 **MOTION:** Paul Doucette moved to approve the nomination of Barbara McCarthy as the District
12 Part-time Grant Manager, seconded by Susan Hallett-Cook.

13
14 **Motion Carried - Unanimous**

15
16 *Nominations*

17
18 **MOTION:** Paul Doucette moved to approve the nomination of the teaching staff for 2018-19 as
19 presented and read aloud by the Superintendent, seconded by Scott Burns.

20
21 Discussion was held regarding the position that are still in need of being filled. Please see attached.

22
23 **Motion Carried - Unanimous**

24
25 *Resignations*

26
27 **MOTION:** Paul Doucette moved to approve the resignations, with regret of Jen Peoples - Grade 4
28 Teacher, Stephanie Shephard – Social Studies Teacher at FHS, Stephanie Womersley – Preschool
29 Teacher, seconded by Susan Hallett Cook.

30
31 **Motion Carried - Unanimous**

32
33 *Coaching Nominations*

34
35 **MOTION:** Paul Doucette moved to approve the nomination of the coaching staff for high school and
36 middle 2018-19 Fall Season as presented and read aloud by the Superintendent, seconded by Scott
37 Burns.

38
39 Please see attached.

40
41 **Motion Carried - Unanimous**

42
43 *Federal Grant Audit*

44
45 The DOE will be conducting a federal grant audit the week of November 12-16.

46

1 *Strategic Plan*

2

3 The approval of the Strategic Plan was tabled to September. The poster for each of the schools was
4 discussed and approved. Tim Dow recognized Susan Hallett-Cook for putting together this great plan
5 and poster. It is very creative. Every classroom and office will have one of these posters in it.
6 Demographics will be added. Some suggestions were birth/drug rate related to special education;
7 poverty analysis; and possible effect of CATCH housing.

8

9 **MOTION:** Scott Burns moved to approve the Strategic Plan Poster as presented to be distributed to
10 the staff by the superintendent for opening, seconded by Paul Doucette.

11

12 **Motion Carried - Unanimous**

13

14 *Safety Projects Update*

15

16 Discussion was held regarding the funding, what has been completed so far in each school and what is
17 left to be done within in the timeline shared. Discussion was held regarding the \$400,000 pot of money
18 and what the district's financial responsibility is. This was tabled to be brought back in September.
19 Safety is a priority and the discussion was held regarding the additional grant money for the
20 reconfiguring of the entries would entail.

21

22 *Opening Day*

23

24 The Superintendent invited all board members to join the staff for their opening day of staff only. This
25 will be held on August 29th at 7:15 am beginning with breakfast and followed by other festivities and
26 guest speakers.

27

28 *Energy Project/Roof Update*

29

30 There was an issue with the roof that was found which was an additional cost but with the savings,
31 nearly balanced out. ENE will continue to work on the lighting change over after school begins but will
32 be working second shift to not disrupt students' education.

33

34 Meetings continue to be held every two weeks with administration and contractors.

35

36 *Kindergarten Enrollment*

37

38 Teachers are aware of the potential change due to increased enrollment and parents will be notified.
39 They will participate in collaborative teaching partners. Discussion was held regarding class sizes with
40 and without the addition of the additional kindergarten classroom teacher.

41

42 **MOTION:** Tim Dow moved to approve the addition of a sixth kindergarten teacher at no additional
43 cost to the district as presented, seconded by Susan Hallett-Cook.

44

45 **Motion Carried – Unanimous**

46

1 *School Board Committee Meeting Minutes*

2
3 School Board Committee Meeting Minutes should go to all board members to keep them informed and
4 should be accessible. Discussion was held regarding who on the committees should take the minutes.

5
6 *Disposal of Computers*

7
8 Discussion was held regarding the list that was provided by the technology department. A company was
9 found that will take them at no charge to the district.

10
11 **MOTION:** Deborah Brown moved to accept the computer disposal proposal as presented by the IT
12 Director, seconded by Scott Burns.

13
14 **Motion Carried - Unanimous**

15
16 BREAK FROM 8:03 to 8:13 PM

17
18 **CURRICULUM REPORT**

19
20 A written report was provided to the board by Jule Finley, Curriculum Director, regarding the following:
21 Rural Educational Leadership Conference, NG/NG Conference, Summer Institute, executive summary
22 and upcoming Professional Development.

23
24 **PRINCIPAL REPORT**

25
26 *PSS Principal Report*

27
28 Susan Blair provided the board with a written and verbal report regarding the following: PSS
29 Population as of August 15th of 302; Summer Camp; NG2 Conference; Summer Institute; iReady and
30 NHSAS End of Year Reports; Building Updates; Important Upcoming Dates; 2018-19 House
31 Configuration; recognition of Gil Manning and the custodial for doing such an amazing job; email from
32 Kelsey Field, Summer Camp Manager detailed explanation of their summer program; and Brigance Data
33 Sheet and Report.

34
35 *FMS Principal Report*

36
37 Ken Darsney provided the board with a written and verbal report regarding the following: Welcome to
38 Jay Trafton – Assistant Principal; personnel update; summer school; Franklin Fire/Police Emergency
39 Active Shooter Response and Evacuation Drill; Plymouth State University Holmes Center for School
40 Partnerships and New Educator Preparation and NG2 – Personalized Inclusive Educational Pathways
41 Through Multiage Competency-based Education; Summer Institute; Teacher Orientation, Full Staff
42 Meeting, Leadership Team Meeting; Upcoming important dates; and recognition of the District
43 Custodial Staff for all they do.

44
45 *FHS Principal Report*

46

1 Carrie Charette provided the board with a written and verbal report regarding the following: FHS hosted
2 the FMS Summer School Program; Community Summer Lunch Program; filling of open position status;
3 recognition of the custodial staff; Fall Sports; Fire and Police active shooter drill; robotics team
4 invitation to the State Capital; Celebrations; Board needed approval list; and open house information.
5

6 **MOTION:** Susan Hallett Cook moved to accept the donation as presented by Carrie Charette from
7 Ken Hanson which totals about \$30,000 in materials etc. to the Robotics Team, seconded by Scott
8 Burns.
9

10 This donation consisted of a fully constructed working robot, extra batteries, hardware, travel totes of
11 additional supplies for robot construction, tools, etc.
12

13 **Motion Carried – Unanimous**

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15 **LATE ITEMS – nothing**

16
17 **POLICY**

18
19 **MOTION:** Deborah Brown moved to accept for second reading and adoption policies: EF – Food
20 Service Management; EFAA – Meal Charging; EGA/JICL – School District Internet Access for
21 Students (Also EHAA and IJNDB – replaced GBEF – Staff and JICL – Students); EH – Public Use of
22 School Records (Also EHB); EHAA – Computer Security, E-mail and Internet Communications (Also
23 EGA); EHB – Data/Records Retention (Also EH, JRA, and GBJ); EHB-R – Record Retention Schedule;
24 EI – Risk Management; EIB – Liability Insurance and Pooled Risk Management; and EID – Insurance.
25

26 **Motion Carried - Unanimous**

27
28 **PUBLIC PARTICIPATION**

29
30 Al Warner, Ward 3, stated that Policy KI was not in the minutes and should be taken out. Some of his
31 other concerns was: the website is not easy to follow, the minutes need to be updated, status of the
32 School Board on the Claremont III suit, and the need to get all that we can from the state for funding.
33

34 Werner Horn, Ward 2, gave an overview of legislation including the NH Leaders going to Washington
35 DC, continued funding issue from the state (law vs. actual received), Congress status on educational
36 funding, House and Senate stance of funding, continued issue with adequacy funding.
37

38 Deborah Brown did thank Werner for keeping the board informed.
39

40 **MOTION:** Deborah Brown moved to have the Board go into nonpublic session to act upon matters
41 referenced in the following provisions of RSA 91-A: 3 II e/c at 8:52 PM, seconded by Tim Dow.
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43 **Roll Call Vote – All in Favor**

44 **Motion Carried – Unanimous**

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46 Discussion was held regarding student matters. No actions taken.

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MOTION: Deborah Brown moved to come out of non-public session and return to public session at 9:13 PM, seconded by Susan Hallett-Cook.

Roll Call Vote – All in Favor

Motion Carried – Unanimous

MOTION: Tim Dow, after discussion and investigation, moved to allow the superintendent to reverse the decision regarding this student and allow this student to participate in this season of sports, seconded by Paul Doucette.

Motion Carried – Unanimous

MOTION: Tim Dow moved the Superintendent to work with the Athletic Director and Principal of the Franklin Middle School for the remainder of the FMS students (only) regarding this matter, seconded by Chris Kneeland.

Motion Carried - Unanimous

Adjournment

MOTION: Scott Burns moved to adjourn at 9:16 PM, seconded Tim Dow.

Motion Carried – Unanimous