

**Board Member Attendees:** Scott Burns, Robin Gargano (Vice Chairperson) until 7:50 PM, Susan Hallett-Cook, Bill Grimm, Deborah Brown, Marisa Carter

**Absent Board Members:** Tim Dow, Lisa Tremblay, Greg Husband (Chairperson)

**Administration:** Daniel LeGallo – Superintendent; Amanda Bergquist – Business Administrator; Carrie Charette – FHS Principal; Kevin Barbour – FMS Principal; Jack Finley – FMS Assistant Principal; Paul Borsh – Special Education Director; Jule Finley – Curriculum Director; Mike Hoyt – PSS Principal

**Others:** Residents/Teachers, and two City Council Member (George Dzujna, Cathy Viau (School Board Clerk)

**Call to Order by Robin Gargano, Vice Chairperson, at 7:01 PM.**

**Salute to the Flag**

**Meeting Postings**

It was stated that the meeting agenda was posted at the SAU Office, Franklin Public Library, Franklin City Hall, the three schools, and the website.

**Public Participation - None**

**RECOGNITIONS**

Daniel LeGallo, Superintendent, recognized Jack Finley for all of his efforts in coordinating and planning the trip to Maryland for 8 employees for the FEMA Training.

Jenn Sumner, Project AWARE Manager, recognized the board and administration for all of their late nights and hard work.

***PRESENTATION/REPORTS:***

***School Climate Survey – Jenn Sumner***

Jenn Sumner presented a PowerPoint regarding School Climate Survey Results for the Franklin/Hill School Districts for the spring 2016. Mrs. Sumner gave an overview of the new annual spring survey. This year is the baseline year. The topics discussed were: about the survey; how we examined climate; district-wide themes; school climate results for the Franklin High School, Franklin Middle School, Paul Smith Elementary School, student group comparison; survey items; Elementary Climate Survey Items; Middle/High Climate Survey Items; Family Climate Survey Items; and Staff Climate. The survey was initially developed at the Georgia Department of Education. Discussion was held regarding the benchmark baseline data; target goals; PBIS Team involvement to set goals towards future outcomes;

MTSS; the plan to increase partition in future years for survey completion; and other options for those who may not have access to technology to complete surveys.

Project AWARE has three districts participating which includes the Franklin School District. This program is to increase mental health awareness and incorporates many other community groups in conjunction with the schools. Mrs. Sumner provided the board with an overview of people who are involved in this program as well as other outside groups to help with support.

***Finance Report (Business Administrator – Amanda Bergquist)***

*Update, Audits*

Amanda Bergquist, Business Administrator, the district is working on the 2015 audit for Franklin and 2014 for the SAU.

*Expenditure Report*

The expenditure report given to the board was the first since the budget rollover. Some additional changes may need to be done to finalize allocations in the appropriate lines.

Amanda Bergquist requested that Brenda Petelle, Food Service Director, be present for this meeting as there was a request from the Charter School in Franklin to receive lunch services from the Franklin School District. It was explained that this would be a source of revenue for the district and is reimbursable at \$3.13 per student by the Federal government. Currently, there are 114 students enrolled at the Charter School. Other district processes and programs were researched as well as the state was contacted to discuss. Discussion was held regarding liability and transportation. Hot bags will be used and will be transported by the charter school.

**MOTION:** Susan Hallett-Cook moved to remove from the table for further discussion of the Charter School request for lunch services, seconded by Scott Burns.

**Motion Carried – Unanimous**

Discussion was held regarding how this would count towards the district counts, process for claims, confidentiality, menu, transportation and memorandum of understanding (MOU).

**MOITON:** Deborah Brown moved to accept the Franklin’s Charter School request for lunch services contingent upon the establishment and review of a memorandum of understanding agreement by the attorney and agreed upon by both parties, seconded by Scott Burns.

**Motion Passes – 5 in Favor and 1 Abstained (Susan Hallett-Cook)**

*Update from Superintendent*

Superintendent Dan LeGallo began with resignations

- Michael Cowles, FHS Social Studies Teacher
  - **MOTION:** Deborah Brown moved to accept, with regret, the resignation of Michael Cowles, Franklin High School Social Studies Teacher, seconded by Marissa Carter.
  - **Motion Carried – Unanimous**

*Nominations (19 nominations – 6 returning from reduction in force and 13 new staff members)*

**MOTION:** Deborah Brown moved to accept the nominations of the six returning teachers as presented below, seconded by Scott Burns.

**Motion Carried – Unanimous**

**MOTION:** Scott Burns moved to accept the nominations of the thirteen new teachers as presented below, seconded by Marisa Carter.

**Motion Carried – Unanimous**

After all is said and done, it appears that approximately two support staff members and nine teacher positions were eliminated.

**MOTION:** Deborah Brown moved to accept the nominations by the superintendent as presented below as Franklin Middle School Coaches, seconded by Susan Hallett-Cook.

**Motion Carried – Unanimous**

**MOTION:** Deborah Brown moved to accept the nominations by the superintendent as presented below as Franklin High School Coaches, seconded by Susan Hallett-Cook.

**Motion Carried – Unanimous**

Superintendent LeGallo gave an overview of the FEMA Homeland Security Training that he and 7 others from Franklin attended including the Fire Chief and the SRO. Jack Finley was instrumental in leading the way for this training. This training is offered every two years. It is for multi hazard emergency planning for schools. They met other districts which they are fostering relationships with. Safety in schools is very important. The Department of Homeland Security has been in to evaluate the Schools. A lot of work is being done for grants for various safety items such as Cop-Sync. A team is working on revising the emergency management plan to be presented in October/March. Crisis Reponses Teams are being worked on for each school.

Discussion was held regarding the future costs for Cop-Sync. This will be reviewed and shared at the next board meeting.

*Robin Gargano left at 7:50 PM. Scott Burns took over Chairperson Duties for the remainder of the meeting.*

The topic of “My Turn” will be presented next month. Scott Burns did share a brief overview of what this program is.

There is a need for a Special SAU Board Meeting to approve the Curriculum Director position. The dates presented were August 22<sup>nd</sup> at 6:30 PM and August 25<sup>th</sup> at 7:00 PM.

The Board was invited to attend the Opening Day Breakfast with all of the staff. He also invited to speak if they would like to. Susan Hallett-Cook will share some information regarding the Strategic Plan. It will be held on August 30<sup>th</sup> at 8:00.

### *Mission/Vision*

Mr. LeGallo provided the board with handouts for the board to review and discuss at the next meeting.

### **FHS Principal Report**

Carrie Charette, FHS Principal, stated that due to the reduction in the number of class offerings and limited staff, there are approximately 80+ students free each block. The core classes will be 25-30 students. Advisories will be 20+ students in each.

Mrs. Charette also recognized the following students for completing all of the requirements to graduate with the Class of 2016: Nate Bain, Makiah Morrill, Tyler Bowie and Jasmine Clairmont. A mini celebration will be done to recognize them for their dedication to completion.

Mrs. Charette also recognized and thanked Lauren Pearsall on coordinating the group reading of Teaching with Poverty in Mind. Currently, 80% of the staff are reading it. Andrea Costanzo is coordinating a book discussion at her new home on August 26<sup>th</sup> at 6 PM.

Mrs. Charette also gave an overview of the new staff coming into the district with so much to offer to the district.

### **FMS Principal Report**

Kevin Barbour, FMS Principal, stated that FMS received the Blue Ribbon School Award by the Partners in Education again this year. Mr. Barbour gave an overview of the great professional development the staff have been attending over this summer. September 8<sup>th</sup> will be their Open House from 6:00-7:00 PM. Mr. Barbour recognized the custodial staff for being so quick and efficient with the cleaning of the building. It is almost done already. They have been very helpful with the movement of classrooms as well.

Jack Finley presented a proposal for an FMS Facebook Page. He has reviewed all policies and researched other districts that have one in place already. There is no violation if one was created. It was stated that this would be an additional communication source and would include such things as a google calendar which can be linked the calendars of parents. Discussion was held regarding blocking of others putting comments on. There was also discussion of administrators using their personal devices to update

the site and what can be done in house to allow for administrators to get in school service to update. Discussion was held regarding liability as well.

**MOTION:** Susan Hallett-Cook moved to accept the Facebook page for the Franklin Middle School as presented contingent upon review of policy by the attorney, seconded by Bill Grimm.

**Motion Passes – 4 in Favor and 1 Opposed (Deborah Brown)**

### **PSS Principal**

Mike Hoyt, PSS Principal, stated that they are now fully staffed including a new guidance counselor and behavioral specialist. There is still a need for three special education teacher assistants. The requirements are to have two years of college or have completed and passed the praxis due to Title I mandates. Mr. Hoyt recognized the custodians for doing a great job. All that is left is to finish the gym floor. Currently, the school does not have water due to the change in the water meter from the city and needs to be rectified. It will probably take a couple of days. Mr. Hoyt shared information regarding the trainings his staff have attended over the summer and what programs they are currently working on to improve the quality of education. He also shared his concerns that currently there are only 65 kindergarteners registered when the average is between 80-100. Several students are going to the Charter school and are homeschooling but not many in kindergarten as far as they are aware.

### **Approval of Franklin School Board Meeting Minutes for June 27 and July 5, 18, 2016**

**MOTION:** Deborah Brown moved to approve the Franklin School Board Meeting Minutes of June 27, 2016 as presented, seconded by Susan Hallett-Cook.

**Motion Carried – Unanimously**

**MOTION:** Deborah Brown moved to approve the Franklin School Board Meeting Minutes of July 5, 2016 as amended (page 2 paragraph 2 add “are” prior to the “4” and page 3 fourth motion from the bottom added the addendum wording to the motion, seconded by Susan Hallett-Cook.

**Motion Carried – Unanimously**

**MOTION:** Deborah Brown moved to approve the Franklin School Board Meeting Minutes of July 18, 2016 as amended (page 1 last paragraph add “there was” prior to “no”; add the motion to approve the field trip on page 3; on page 5 Marisa Carter’s vote should have been “abstained” not “opposed”, seconded by Marisa Carter.

**Motion Carried - Unanimously**

**NEW BUSINESS**

**OLD BUSINESS**

*Budget Update*

Discussion was held regarding the budgetary process of final approval.

**MOTION:** Susan Hallett-Cook moved to accept the Franklin City Council Budget Proposal of \$15,304,388, seconded by Marisa Carter.

Allocations of funds will be reviewed and finalized.

**Motion Carried – Unanimously**

***Withdrawal***

The State Board of Education met this morning and passed the proposed withdrawal plan. Several Franklin administrators and staff attended. The next step is for this proposal to go to the Franklin City Council for final vote in October according to the Superintendent and City Manager’s discussion.

**POLICY**

***IHBG-R – Participation in Public School Activities by Home Educated and Non-Public School Pupils***

**MOTION:** Deborah Brown moved to table this policy IHBG-R Participation in Public School Activities by Home Educated and Non-Public School Pupils, seconded by Susan Hallett-Cook.

**Motion Carried - Unanimously**

***JLCE – Emergency Care and First Aid***

**MOTION:** Susan Hallett-Cook moved to rescind the vote regarding having NARCAN in the schools, seconded by Deborah Brown.

**Motion Passes – 4 in Favor and 1 Opposed (Scott Burns)**

**MOTION:** Deborah Brown moved to approve the Policy JLCE – Emergency Care and First Aid as written without the inclusion of NARCAN, seconded Susan Hallett-Cook.

A meeting was held with the School Administration, Chief LaChapelle (Fire/Rescue) and Chief Goldstein (Police). It was felt that it was best to remove NARCAN from the schools at least until a crisis team and training is put in place. Due to the necessary equipment needed and unpredictability of what will happen during the administration process it was felt that the schools are not sufficiently prepared for this. It was also stated that the response time in Franklin is more than adequate for first responders.

**Motion Carried - Unanimously**

**OTHER – None**

**Committee Reports:**

Liaison Committee – This committee is looking to be a joint committee with the Finance Committee but has not communicated that with them yet. They are meeting this week.

Buildings/Grounds/Fields – No meeting has been held.

Finance Committee – They are meeting on the 22<sup>nd</sup>. They have not been made aware of the Liaison Committees desire to merge until this evening.

Scholarship Committee – They have met and are going over a new vision. Tamara Feener resigned from this Committee so they will be looking to fill this position with a community member.

**MOTION:** Deborah Brown moved to accept the resignation of Tamara Feener from the Scholarship Committee, with regret, seconded by Susan Hallett-Cook.

**Motion Carried - Unanimously**

Wellness Committee – No meeting has been held.

I<sup>2</sup> Committee – The last meeting was canceled due to a conflict with another meeting.

No meetings have been held for the Communication and Capital Improvement Committees.

***Non-Public in Accordance with RSA 91A:3b (Personnel)***

**MOTION:** Deborah Brown moved to go into Non-Public Session in accordance with RSA 91A; 3, paragraph II b (personnel) at 8:53 pm, seconded by Bill Grimm.

**Roll Call Vote – All in Favor**

**Motion Carried – Unanimous**

**MOTION:** Deborah Brown moved to come out of Non-Public session at 9:12 pm, seconded by Bill Grimm.

**Roll Call Vote - All in Favor**

**Motion Carried – Unanimous**

**MOTION:** Deborah Brown moved to seal the non-public portion of the August 15, 2016 Franklin School Board Minutes for one (1) years, seconded by Bill Grimm.

**Motion Carried – Unanimous**

**MOTION:** Deborah Brown moved to unfreeze the salaries for the four (4) administrators, seconded by Bill Grimm.

**Motion Carried – Unanimous**

**MOTION:** Susan Hallett-Cook moved to approve a 1.5% raise for the four (4) administrators and will revisit this again in October after the budget has been reviewed and finalized, seconded by Marisa Carter.

**Motion Carried - Unanimous**

**Adjournment**

**MOTION:** Deborah Brown moved to adjourn at 9:16 PM, seconded by Susan Hallett-Cook.

**Motion Carried - Unanimous**