

**Board Member Attendees:** Scott Burns, Robin Gargano (Vice Chairperson), Tim Dow, Susan Hallett-Cook, Bill Grimm, Deborah Brown, Marisa Carter, Greg Husband (Chairperson)

**Absent Board Members:** Lisa Tremblay

**Administration:** Daniel LeGallo – Superintendent; Carrie Charette – FHS Principal; Kevin Barbour – FMS Principal; Mike Hoyt – PSS Principal

**Others:** Residents/Teachers, and two City Council Members (George Dzujna and Robert Desrochers), Cathy Viau (School Board Clerk)

**Call to Order by Greg Husband, Chairperson, at 7:02 PM.**

### **Salute to the Flag**

Greg Husband requested a moment of silence in honor of the police who were killed and their families.

### **Meeting Postings**

It was stated that the meeting agenda was posted at the SAU Office, Franklin Public Library, Franklin City Hall, the three schools, and the website.

### **Public Participation - None**

### **RECOGNITIONS**

Deborah Brown recognized the SAU Staff (Amanda Bergquist and Kim Robinson) for coming in during the cleaning week at the SAU to paint the SAU Office and make it more bright and cheery. She applauded them for taking the time to do that.

Greg Husband recognized the Mayor and Council for working with the district on the budget.

### ***Finance Report (Business Administrator – Amanda Bergquist)***

#### *Update, Audits*

Superintendent Daniel LeGallo stated that Amanda Bergquist, Business Administrator, is out on vacation. The auditors were in last week and worked with her.

#### *Expenditure Report*

Due to the timing of the leave for the Administrative Assistant and end of year roll over there was no expenditure report. This will be sent out when Amanda Bergquist returns.

### *Update from Superintendent*

Superintendent Dan LeGallo began with resignations

- Melissa Minery, Paul Smith Elementary School Guidance Counselor
  - **MOTION:** Tim Dow moved to accept, with regret, the resignation of Melissa Minery – Guidance Counselor at Paul Smith Elementary School, seconded by Deborah Brown.
  - **Motion Carried – Unanimous**
- Richard Bergskaug, CAP Teacher for the High School
  - **MOTION:** Tim Dow moved to accept, with regret, the resignation of Richard Bergskaug – CAP Teacher for the High School, seconded by Scott Burns.
  - **Motion Carried - Unanimous**

Discussion was held regarding the need to conduct exit interviews with all of the staff.

Discussion was held regarding the potential to conduct interviews with parents when they choose to withdraw their student(s) from the district. There was some concern that this would violate the FERPA law and may not be allowed. Others feel that this information may be important for the future of the district as to why people withdraw students to home school or attends charter school. This should go to the Policy/Communication Committee as well as obtaining legal advice.

It is important to have goals and a measurable strategic plan.

Staffing is in a holding pattern until the city's public hearing.

Discussion was held regarding the Curriculum Director position; interviewing and hiring process beginning on Friday. This is a very critical position. There are 4 people being interviewed. Discussion was held regarding the hiring committee makeup.

The Withdrawal Committee will be meeting Wednesday, July 20, 2016 at 6:00 pm at the SAU Office – Professional Development Center. Based on attorney's advice the presentation to the state has been postponed to August 15<sup>th</sup>. A proposal from Hill will be presented a later time.

### **FHS Principal Report**

The FHS Principal's Report from Carrie Charette was handed out to the board and administration. The topics of discussion from this report are as follows: Master Schedule 2016-2017; Anime Club's Trip; New Teacher Mentors 2016-17; Fresh Fest 2016; Fall Sports; Continuing and additional items were further explained.

There is a need to continue district, student, and staff recognitions of sports and academic achievements.

***Approval, Senior Trip to Adventure Bound in Freeport, SACO, ME from May 26-28, 2017***

**MOTION:** Scott Burns moved to approve the Senior Trip to Adventure Bound in Freeport, SACO, ME from May 26-28, 2017 as presented, seconded by Tim Dow.

Discussion was held regarding next year's Senior Trip to Adventure Bound in Freeport, Saco, ME from May 26-28, 2017. Lauren Pearsall presented information regarding this trip that was also held this year. It was an amazing and technology free trip for the students. Fundraising opportunities have already begun. The students have chosen option 1 for 4 full days.

**Motion Carried - Unanimous**

**FMS Principal Report**

Fifty students are attending summer school. They are doing excellent and progression is going well.

The building is almost ready for the beginning of school. The custodians are ahead of schedule.

They are working on the master schedules. Three out of five positions have been filled and two (Computers and Math) out of five are having interviews.

Two staff members have been lost to Newfound, one to Concord, one to Plymouth and one to Hollis-Brookline.

**PSS Principal**

Seventy students are attending summer school. Busing issues have been worked out. Wanda White is in charge of summer school. They are in the process of reviewing academic data from last year. All tier three were either special education or referred to special education.

From August 3-5, 2016 the team will be attending summer institute which concentrates on improving academic interventions. The Rf'd Teachers that were called to return had already taken other positions and interviews will take place.

**Approval of Franklin School Board Meeting Minutes for June 13 and 20, 2016**

**MOTION:** Deborah Brown moved to approve the meeting minutes of June 13, 2016 as amended (page one, paragraph under Public Participation , second sentence remove the word "is"; review the tape for page two 4<sup>th</sup> paragraph to see if there was vote; page six second to the last paragraph third sentence as "not" after "can"; page 8 top paragraph last sentence change "They" to "There"; fourth paragraph from the bottom change "speak" to "speaking up"; page ten in the two motions regarding the CBA should change "Superintendent" to "Negotiations Committee"), seconded by Tim Dow.

**Motion Carried – Unanimously**

**MOTION:** Tim Dow moved to approve the meeting minutes of the June 20, 2016 as amended (Page one change “Capital Reserve” to “Audit”; Page two middle of the page change “position” to “positions”; fifth paragraph from the bottom change “educations” to “education”; fourth paragraph from the bottom change the word “that” to “the”), seconded by Deborah Brown.

**Motion Passes – 7 in Favor and 1 Abstained (Lisa Tremblay)**

*The Board decided to accept the meeting minutes written by the City for the Joint Meeting.*

**NEW BUSINESS**

*Food Prices*

**MOTION:** Deborah Brown moved to remove this topic from the table for further discussion, seconded by Tim Dow.

**Motion Carried - Unanimously**

Brenda Petelle, Director of Food Services, presented information to the Board regarding Federal reimbursement, number of lunches served, cost breakdown, payment history, reimbursement history, strict federal guidelines, participation in the NH Buying Group with 41 districts, and food guidelines.

**MOTION:** Robin Gargano moved to accept the price increase of 25 cents for the 2016-17 School Year, seconded by Bill Grimm.

**Motion Carried – Unanimously**

**OLD BUSINESS**

*Budget Update*

Last week city council decided to move a budget of \$15,304,388 forward. The public hearing will be held on July 25<sup>th</sup> at 6 PM.

Dan LeGallo, Superintendent, will be meeting with the Business Administrator, Amanda Bergquist, next week. Some of the topics that will be discussed is the Paul Smith Elementary School Behavioral Specialist position and the potential of other returning positions.

Each principals listed what positions they would need, what positions were filled and what positions are still in the interview process. Any additional positions requested need to have recommendations brought to the board.

**POLICY**

***JBAB – Transgender and Gender Non-Conforming Students – still needs to be reviewed by the Policy Committee***

***IHBG-R – Participation in Public School Activities by Home Educated and Non-Public School Pupils – will be brought back in August for review and approval***

***KB – Title I Parent Involvement in Education***

**MOTION:** Tim Dow moved to approve Policy KB- Title I Parent Involvement in Education for second read and adoption, seconded by Susan Hallett-Cook.

This is set forth by the Federal Government and is an existing policy with no changes. This needs to be done annually.

**Motion Passes – 7 in Favor and 1 Abstained (Marisa Carter)**

***JLCE – Emergency Care and First Aid (Narcan)***

**MOTION:** Tim Dow moved to approve Policy JLCE – Emergency Care and First Aid (Narcan) as amended for first reading (page three add a second sentence – “911 will be called upon learning about the need so first responders may be present as soon as possible.”), seconded by Scott Burns.

The board was very concerned that the Narcan was put into the schools without approval from the administration or the board. There may be a need for a committee of some sort to further research and be sure compliance is met. The storage location of these items will be checked by the Superintendent and an update will be given to the board. Discussion was held on which employees would be trained and allowed to administer.

**Motion Passes – 7 in Favor and 1 Opposed (Deborah Brown)**

**MOTION:** Tim Dow moved to allow the Narcan to remain in the buildings and have the Superintendent double check the storage location security and will notify the board in the event that any of them need to be administered, seconded by Bill Grimm.

**Motion Passes – 6 in Favor and 2 Opposed (Deborah Brown and Susan Hallett-Cook)**

**OTHER**

Discussion was held regarding who pays for this to be in the schools and where it came from. Discussion was held regarding the amount of money the city allocates to this medication etc.

**Committee Reports:**

Liaison Committee – The next meeting is August 8<sup>th</sup> at 6:00 pm.

Buildings/Grounds/Fields – No meeting has been held.

Finance Committee – No meeting has been held.

Scholarship Committee – No meeting has been held [DB1][CV2]

Wellness Committee – No meeting has been held

I<sup>2</sup> Committee – Next meeting is August 16.

Other Committee Reports –

- Negotiations for Teachers will begin in September 2016
- Strategic Planning Committee will be meeting July 21<sup>st</sup> at 6 PM in the SAU Office
- Communication/Community Engagement Committee will be meeting July 28<sup>th</sup> at 6 pm at the SAU Office

***Non-Public in Accordance with RSA 91A:3 (Personnel)***

**MOTION:** Deborah Brown moved to go into Non-Public Session in accordance with RSA 91A; 3, paragraph II a (personnel) at 8:26 pm, seconded by Susan Hallett-Cook.

**Roll Call Vote – All in Favor**

**Motion Carried – Unanimous**

Discussion was held regarding personnel matters.

**MOTION:** Tim Dow moved to come out of Non-Public session at 8:47 pm, seconded by Deborah Brown.

**Roll Call Vote - All in Favor**

**Motion Carried – Unanimous**

**MOTION:** Tim Dow moved to seal the non-public portion of the July 18, 2016 Franklin School Board Minutes for five (5) years, seconded by Susan Hallett-Cook.

**Motion Carried – Unanimous**

**MOTION:** Tim Dow moved to accept the MOU (Memorandum of Understanding) as presented by the Superintendent as part of the Withdrawal Plan that has gone to the State Board of Education, seconded by Susan Hallett-Cook.

**Motion Carried – Unanimous**

**Adjournment**

**MOTION:** Deborah Brown moved to adjourn at 8:50 PM, seconded by Robin Gargano.

**Motion Carried - Unanimous**