

Board Member Attendees: Scott Burns, Jeff Savary, Susan Hallett-Cook, Tim Dow, Deborah Brown, Lisa Tremblay, Anya Twarog, Robin Gargano

Absent Board Members: Paul Doucette

Administration: Daniel LeGallo – Superintendent; Amanda Bergquist – Business Administrator; Kevin Barbour – FMS Principal; Carrie Charette – FHS Principal; Paul Borsh – Special Education Director; Mike Hoyt – PSS Principal; Mike Zmuda – FMS Assistant Principal;

Others: Susan Blair (PSS Principal for next year); Franklin Residents/Teachers (approximately 27 people), Cathy Viau (School Board Clerk)

Call to Order by Tim Dow, Chairperson, at 6:32 PM.

Salute to the Flag

Meeting Postings

It was stated that the meeting agenda was posted at the SAU Office, Franklin Public Library, Franklin City Hall, the three schools, and the website.

PUBLIC PARTICIPATION

Leigh Webb, Franklin Resident, requested to have the Franklin Historical Society link added to the side panel of the Franklin School District/SAU #18 website. He requested clarification regarding the formation of a committee to explore becoming an independent school district. He asked to have it made clear whether there would be a cost for this exploration. It was stated that this is a district internal committee to research and there is no cost associated with it.

RECOGNITIONS

Tim Dow recognized the following:

- Preschool graduation – 12 students
- June 12&16 - 64 Kindergarten students graduation
- June 1st - Adult Education Graduation – 12 students
- 57 Scholarships were given on June 13th of \$60,600
- Clare Fifield received the School Board Scholarship
- June 8 – Class Night- congratulations to the Seniors
- The Franklin School Board and Franklin City Council have both approved the Support Staff and Custodial contracts.
- The School Board Members on the committee along with staff and custodial representatives, Amanda Bergquist, Daniel LeGallo, the Mayor, and City Council were thanked for all of their efforts and time through this process.

- Jule Finley for putting together the Little Mermaid play in May through the Footlight Theater. They all did a fantastic job.
- Principal Carrie Charette for going above and beyond for a couple of graduates. It was seen on social media that Carrie Charette was thanked for bringing a couple of students their caps and gowns to Concord Hospice where a couple of students' grandmother is to make sure that they were able to get their picture taken with their gram as they were not sure she would make it to graduation. Thank you again to Carrie Charette and Jule Finley for going above and beyond for the students and their family.

Deborah Brown stated that they held the last SAU Board Meeting and Dinner for the SAU staff and Board Members to end the tenure together on a positive note. Mrs. Brown continued by recognizing Danny Sylvester (Athletic Director), Ralph Downes (Director of Buildings and Grounds) for maintaining the athletic program and buildings with what little money the district has; the amazing administration Wanda White, Mike Hoyt, Jack Finley, Kevin Barbour, Mike Zmuda and Carrie Charette who put in a lot of hours and energy keeping students involved in programs and in school. They deserve a round of applause.

Daniel LeGallo recognized Mike Zmuda, FHS Assistant Principal, for receiving his principal certification.

PRESENTATION/REPORTS:

Student Representative Report – Not present

Suicide Prevention Protocol

Jenn Sumner presented an update from her previous presentation in March 2017. She shared information regarding:

- suicide ideation,
- masters level of assessments,
- NAMI NH's best practice standards,
- Response Team Protocol for Suicide Intervention,
- Risk Summary and Re-Entry Plan,
- Student Risk Follow-Up Form,
- What if a parent refuses to bring their child for a psychological evaluation?
- What about a complaint and prayer?
- If we mandate this, are we required to pay for the student's psychological evaluation with a community provider?
- Access to medical at a reduced cost
- YRBS results stating that many students think about suicide or self-harm
- Forms presented in March are requested to be approved
- 1 in 5 children has a mental illness

IT Services

It was requested to ask for an approval from the school board to continue IT Services to the Hill School District on an as needed basis for a fee. They require minimal hours at least for the first year. This would become effective July 1, 2017 through June 30, 2018. It won't affect what IT does for Franklin. Hill is completely self-sufficient. There are processes Robyn Dunlap can do remotely. The Board would like Hill to continue to feel comfortable to reach out to the Franklin School District.

MOTION: Deborah Brown moved to allow the creation of a Memorandum of Understanding for IT Services as presented.

Motion Carried - Unanimous

Art Car

Scott Burns stated that he has been in communication with Lawrence Gartel by email but he is in Europe right now and will reach out to the district upon his return.

Continuation of Audit Services

The Franklin School District audits are all caught up. Discussion was held regarding audit services. A contract is needed so the decision lies with whether the district can continue on with the current auditors or if it needs to go out as an RFP. The City of Franklin uses Grzelak and Company PCC as well. They have been very helpful and accommodating trying to help the districts get the audits caught up. Hill is continuing on with their services for a multi-year contract. The estimated cost for the audit services is approximately \$20,000 to include both SAU 18 and the Franklin School District. Discussion was held regarding the Bid Policy and the possibility to waive the policy. They have been very helpful in saving the district money with their findings. The concern is that they may not respond to an RFP. Another concern is that if they were to use someone else the quality may not be the same. The current agreement is through 2017. Amanda Bergquist was asked to check with other local business administrators to see whom they use. This will be tabled to either August or September.

Robin Gargano arrived at 7:08 PM.

IT Three Year Plan

Robyn Dunlap, IT Director, provided the Board and administration with the IT Plan through email. Discussion was held regarding the budgetary portion and policies. It was decided to send the policies to the Policy Committee and send the budgetary portion to the Finance Committee. It will eventually need to be approved by the Department of Education.

MOTION: Scott Burns moved to approve the three year IT Plan with the understanding that it will be sent to the Finance Committee to be reviewed at a future date, if needed, seconded by Susan Hallett-Cook.

Motion Carried - Unanimous

Legislative Report (Werner Horn)

Werner Horn is the Legislator of Merrimack County for Franklin-District I&II and Hill, stated that the House is working on whether to adopt the budget and the process of how that works. Discussion was held regarding stabilization and bill submission. Discussion was held regarding adequacy aid. Representative Horn encouraged everyone to take interest in the possible study on education funding.

Representative Horn recognized the Mayor, Boosters, Danny Sylvester, and many others for the receipt of the State of NH, House of Representatives 50th High School Anniversary Award. They were thanked for all of their financial and emotional support of the FHS Athletes.

Finance Report (Business Administrator – Amanda Bergquist)

Update, Audits

Amanda Bergquist, Business Administrator, stated that they are in the process of gathering information for Franklin 2017 audit and they are starting on SAU 18 2016 audit. The auditors are coming back this Friday.

Expenditure Report

Deborah Brown had some questions but will forward an email to Amanda Bergquist to answer.

Update from Superintendent

Superintendent Daniel LeGallo recognized Mike Hoyt, PSS Principal, for 38 years of great service for the district in many capacities. Superintendent LeGallo also introduced Susan Blair as the new principal for PSS.

The energy auditors will be presenting in August on \$1.4 million worth of projects.

Resignations

MOTION: Robin Gargano moved to accept the resignation of Paul Borsh, SAU Special Education Director, with regret, seconded by Scott Burns.

They wished him all the best.

Motion Passes – 7 in Favor 1 Opposed (Deborah Brown)

MOTION: Robin Gargano moved to accept the resignation of Trish Geoffrey, PSS Physical Education Teacher, with regret, seconded by Deborah Brown.

Motion Carried – Unanimous

MOTION: Robin Gargano moved to accept the resignation of Scott Maxner, MS CTE Teacher, with regret, seconded by Jeff Savary.

It was stated that he is a great asset to FMS. They even built a picnic table for the police department.

Motion Carried – Unanimous

MOTION: Robin Gargano moved to accept the resignation of Brianna Dow as the Title I Teacher at PSS, with regret, seconded by Deborah Brown.

Motion Carried – Unanimous

Summer Hiring

Discussion was held regarding past practice of summer hiring.

MOTION: Deborah Brown moved to allow the Superintendent to hire personnel during the summer months and bring back the hiring list in August to be approved by the board, seconded by Scott Burns.

Motion Carried – Unanimous

Special Education Director Finalist Interviews

Tim Dow, Daniel LeGallo, and the teachers will be meeting this Thursday to discuss the candidates. There will be a special Franklin School Board Meeting on June 29, 2017 at 6:00 PM for finalist interviews.

Preschool Update

Preschool has started their move to PSS from FMS. There may be a purchase of another shed for storage.

Teacher Update

There are still two teachers out on RIF pending but the district is still monitoring the budget.

Grant Funding: Dropout Prevention and 21st Century

The Dropout Prevention Grant is for approximately \$60,000 for 2 years and the 21st Century Grant is for approximately \$270,000 for five years. In the future grants will be brought forward to the entire board for approval.

MOTION: Jeff Savary moved to have the board accept the grant funding as presented, seconded by Scott Burns.

Motion Carried – Unanimous

July Board Meeting

There will not be a July Meeting as this is an optional meeting but there still will be a Policy Meeting in July.

Maintenance Update (Ralph Downes)

Ralph Downes, Director of Buildings and Grounds, stated that they will be working on the rear door this week, multiple sections of the boiler are leaking and the parts have been ordered so this will be taken care of by the end of the month, the heating system on the 3rd floor of the high school is being taken care of, the upper field barriers have been installed and look great. They will be putting in reflectors behind the dugout this winter. As requested, Mr. Downes went back to Benson Auto to negotiate pricing for a new truck with a plow. The current truck is a 2008 and needs a lot of work done. They agreed to come \$400 below Bank's Chevrolet's price which is \$24,656 the original price was \$36,000. Mr. Downes is to inquire about how long each quote will be valid for. The district has received a FIN (Fleet Identification Number) for discount fleet at a governmental rate for life. Discussion was held regarding the possibility of needing to waive the bidding policy but three quotes were obtained previously. Discussion was held regarding the state bid process. This will be brought back in August.

FHS Principal's Report

Carrie Charette, FHS Principal, gave a written and verbal report to the board regarding the following topics for Franklin High School: Prom; Chem Free; Adult Graduation; Class Night; Scholarship Night; Graduation; Hannaford's gift; many recognitions from students to administration. The Senior Class was recognized to have 74 students, 5 NHS Members, 7 NH Scholars, and 14 Honor Cords; additional recognitions; end of school year survey data for seniors and after graduation plans; and program of studies.

MOTION: Susan Hallett-Cook moved to approve the \$1,000 donation from Hannaford's as presented, seconded by Scott Burns.

Motion Carried - Unanimous

MOTION: Jeff Savary moved to approve the program of studies as presented, seconded by Susan Hallett- Cook.

Motion Carried - Unanimous

FMS Principal Report

Kevin Barbour, FMS Principal, gave a written and verbal report to the board regarding the following topics for Franklin Middle School: Upcoming Events; IReady; End of Year Activities; Recognitions; and an overview of September, January and June ELA, Math and Growth Scores for both. It shows that math needs work intervention this point forward. Mr. Barbour thanked Mike Hoyt for all his help. Tomorrow is graduation. There were 13 who received the Presidential Academic Award.

PSS Principal

Mike Hoyt, PSS Principal, gave a written report to the board regarding the following topics for Paul Smith Elementary School: Student Activities (First Grade Concert, Ukulele band, Field Trips, Field Day, Reading Carnival, Project Night and more), Parent Involvement (Kindergarten teacher assignments, PTO meeting, Kindergarten Parent Conferences) and Teacher Training and Planning (PBIS Program, SERESC consultant visit, planning on changes and Ms. Blair's visit). Discussion was held regarding I-Ready final scores for math and reading and Smarter Balanced. There will be an addition of a K-1 transition classroom. He thanked everyone for all the support now and past. It was a difficult decision to retire and it was great working with everyone. This last Class Day Parade was his 50th parade.

Approval of Franklin School Board Meeting Minutes for May 15, 2017

MOTION: Deborah Brown moved to approve the Franklin School Board Meeting Minutes of May 15, 2017 as corrected, seconded by Susan Hallett-Cook.

On the first page, change "Sara" to "Sarah".

Motion Passes – 7 in Favor and 1 Abstained (Robin Gargano)

Approval of Franklin School Board Meeting Minutes for May 16, 2017

MOTION: Deborah Brown moved to approve the Franklin School Board Meeting Minutes of May 16, 2017 as presented, seconded Lisa Tremblay.

Motion Passes – 7 in Favor and 1 Abstained (Robin Gargano)

NEW BUSINESS - None

OLD BUSINESS - None

Budget Update - None

POLICY – None, but the next meeting is going to be July 10, 2017 at 5:15 PM at the SAU Office.

Late Items

The School Treasurer is Ellen Hurst. Discussion was held regarding how they would like to change and handle reporting on a more consistent basis in accordance with the auditor's recommendations. Discussion was held regarding providing timely reports and reconciliations matching against the trial balance sheets. This topic should be brought back in August.

Committee Reports:

Liaison Committee – Scott Burns stated that they did not meet this month.

Buildings/Grounds/Fields – Jeff Savary stated that they did not meet this month.

Finance Committee/Capital Improvement – Deborah Brown stated that they will meet in September.

Scholarship Committee – Robin Gargano stated that they met on May 23rd to go over applications for the School Board Scholarship. Clara Fifield was the recipient. It was presented by Robin Gargano. Andrea McFall's family donated an additional \$500-600 to the account. Discussion was held regarding the approval process and the balance was inquired about.

Wellness Committee – Daniel LeGallo stated that they have finished the draft wellness policy which will be brought before the Policy Committee.

I² Committee – Scott Burns stated that they did not meet this month

Communications/Strategic Planning Committee – Susan Hallett-Cook stated that the meeting coming up will have to be moved due to a special Franklin School Board Meeting.

Negotiations – Teacher, Support Staff and Custodians – Tim Dow stated that all three will begin in the fall.

Policy Committee – Anya Twarog stated that they will be working on technology policies and a meeting is scheduled for July 10th. The Bid Policy and Donation Acceptance Policies were discussed previously.

Independent School District – will begin their study in September.

PUBLIC PARTICIATION - None

Non-Public Session in accordance with RSA 91A:3, paragraph IIb a/e (personnel)

MOTION: Robin Gargano moved to go into Non-Public Session in accordance with RSA 91A:3, paragraph IIb/c at 8:20 PM, seconded by Scott Burns.

Roll Call Vote – All in Favor

Motion Carried – Unanimous

Discussion was held regarding several personnel matters. Board also discussed salaries and legal matters.

MOTION: Deborah Brown moved to come out of Non-Public Session at 8:47 PM, seconded by Robin Gargano.

Roll Call Vote – All in Favor

Motion Carried – Unanimous

Adjournment

MOTION: Deborah Brown moved to adjourn at 8:50 PM, seconded by Scott Burns.

Motion Carried – Unanimous