

Board Member Attendees: Greg Husband (Chairperson), Scott Burns, Robin Gargano (Vice Chairperson), Susan Hallett-Cook, Tim Dow, Lisa Tremblay, Deborah Brown, Marisa Carter, Jeff Savary

Absent Board Members:

Administration: Daniel LeGallo – Superintendent; Amanda Bergquist – Business Administrator; Jenn Sumner – Project AWARE Manager; Kevin Barbour – FMS Principal; Jack Finley – FMS Assistant Principal; Paul Borsh – Special Education Director; Jule Finley – Curriculum Director; Mike Hoyt – PSS Principal

Others: Franklin Residents/Teachers, Cathy Viau (School Board Clerk)

Call to Order by Greg Husband, Chairperson, at 7:03 PM.

Salute to the Flag

Meeting Postings

It was stated that the meeting agenda was posted at the SAU Office, Franklin Public Library, Franklin City Hall, the three schools, and the website.

Public Participation - None

RECOGNITIONS

Daniel LeGallo, Superintendent, recognized Jule Finley for receiving her Curriculum Administrator K-12 certification.

Lowes was recognized for their donation of pumpkins for the children to decorate after Mary Charnley and her husband reached out to them. There was a newspaper article regarding this project.

PRESENTATION/REPORTS:

Student Representative Report – none present

Suicide Intervention Protocol

Jenn Sumner, Project AWARE Manager, explained that Project AWARE is a behavioral health grant that was received. Mrs. Sumner explained what this grant has provide to our schools such as an increase in the number of social workers within the district and the collaboration with area counseling centers to assist children and their mental health needs. Mrs. Sumner gave the statistical findings of those who have thought about suicide, attempted suicide, have felt hopeless, etc. in the Winnipauskee Region, State and District. The percentages are higher than state averages. Anonymous surveys have been done and

will be done to be able to put into place proper protocols. Trainings have been provided to all staff to help assist and recognizing the signs and how to help the students get the help they need. Discussion was held regarding the proper documentation, resources, risk summary, reentry forms, importance of follow-up, SRO (Student Resource Officer) inclusion, RSA 169b & c, proper reporting procedures with authorities, background of social workers, suicide is the 2nd leading cause of death amongst 15-24 year olds, NAMI, law enforcement role, DCYF role, etc. The following handouts were provided to the administration and board: Franklin School District Response Team Protocol for Suicide Intervention, Student Suicidal Ideation Risk Summary and Re-entry plan (form 2), FSD Student Risk Follow up Form

Greg Husband asked for a moment of silence in memory of Robbie Arteaga a former student who passed away in an accident.

Finance Report (Business Administrator – Amanda Bergquist)

Update, Audits

Amanda Bergquist, Business Administrator, was unable to attend per the Superintendent. Superintendent LeGallo stated the auditors were in last Tuesday and that the districts are on target to be caught up.

Expenditure Report

No questions.

Update from Superintendent

Nominations

MOTION: Tim Dow moved to accept the nomination of Stephanie Ozog as a Special Education Teacher in the High School, seconded by Deborah Brown.

Motion Carried – Unanimous

MOTION: Tim Dow moved to accept the nominations of Franklin Middle and High School Coaches

as follows:

<u>Mark Dionne</u>	<u>Head Girls 'A' Basketball (returning)</u>
<u>Ray Girtman</u>	<u>Head Boys 'A' Basketball (returning)</u>
<u>Stephanie Stillings</u>	<u>Head Cheer (new, but used to coach and employed at FHS)</u>
<u>JJ Winters</u>	<u>Head Varsity Girls Basketball (returning)</u>
<u>Kathleen Hawkins</u>	<u>Head JV Girls Basketball (new, but is current JV softball coach)</u>
<u>Mike Donnell</u>	<u>Head Varsity Boys Basketball (returning from JV Head coach position)</u>
<u>Dennis Goss</u>	<u>Assistant Varsity Boys Basketball (returning)</u>
<u>Mason Roberge</u>	<u>Head JV Boys Basketball (new, but is current Asst. Var. baseball coach)</u>
<u>Jeff Kaplan</u>	<u>Head Wrestling (returning)</u>
<u>Matt Kaplan</u>	<u>Assistant Wrestling (returning)</u>
<u>Jennifer Merrill</u>	<u>Head Spirit (returning from fall)</u>
<u>Derrick Wong</u>	<u>Head Indoor Track (new), seconded by Scott Burns.</u>

Motion Carried – Unanimous

MOTION: Tim Dow moved to accept, with regret, the resignation of Martha Blouin as the Kindergarten Teacher at Paul Smith Elementary School of 25 years, seconded by Deborah Brown.

It was requested to have a card sent to her from the Board.

Motion Carried – Unanimous

Withdrawal Next Steps

Superintendent LeGallo stated that Franklin City Council held another vote after the first one failed. The secondary vote passed 5 in Favor and 3 Opposed. Superintendent LeGallo and Elizabeth Dragon (City Manager) are gathering the information needed to send to the State Board of Education/Department of Education for next week. The board was given the option to send a letter to the DOE but the attorney advised them not to. Now it is time to collect information and move forward.

Art Car

The Art Car has not been completely paid for. Laurence Gartel would like the car back. Tamara Feener would like to be reimbursed for the \$1000 she put in as well as few others who made donations if the car is sold. The estimated value of the car is less than what is owed. There was never a legal contract. Gartel did not fulfill his part of the bargain of marketing the car. The superintendent was instructed to get legal advice as to whether to give the car to Gartel, sell it or give it to a museum. This subject will be brought back in December.

Use of the Football Field

Daniel LeGallo explained that there is a group that has been using the football field on Sunday mornings. A facility use form was filled out and was for a certain period of time but the group has exceeded the allowed time. The district has been more than fair. At this time there have been signs put out to not use the field as it is being treated for the winter. As it is being used by many school sports teams throughout the fall, spring and summer months. A lot of time and money has been invested in the field to keep it in good and safe condition for the students. There are other fields in the city that may be used by others. It was even used by this group during a non-approved rainy weekend which can be damaging to the field. They even went as far as moving the keep off signs to use it. The athletic director will be reviewing the policy for field use and the form and will bring back next month for board review and approval. The board recommended that if people are not complying that law enforcement should be called to remove/arrest individuals. The police will be doing drive through from this point forward as well as buildings and grounds. A letter will be sent the person in charge of this group.

MOTION: Tim Dow moved to authorize the Superintendent to send a letter stating that this group is no longer allowed to use the High School Athletic Field moving forward, seconded by Scott Burns.

Motion Carried – Unanimous

Bus Strike

Superintendent LeGallo gave an overview of the potential strike of the First Student Bus Transportation Company. This could begin as soon as Wednesday. The requirement from the Department of Education is 85% attendance to be considered a school day. There is a no strike clause in the contract but the concern is also a “sick out”. The administration of Winnisquam and Newfound will be meeting tomorrow with the First Student Bus Management. The board agreed to allow the Superintendent to cancel school if a strike or sick out occurs pending lack of bussing.

Food Service (Pepsi and Coca Cola Update) – Brenda Petelle

After negotiation with Coca Cola and Pepsi by Brenda Petelle, Pepsi was still 20 cents less per unit than Coca Cola. Coke offered to reduce their price by 10 cents per unit but still was not close to Pepsi. Pepsi is still 27 cents less than Coke per unit. Brenda Petelle was praised for doing a great job negotiating and following up. So the plan is to use Pepsi.

FHS Principal’s Report

Superintendent LeGallo read aloud Carrie Charette’s, FHS Principal, report in her absence. It contained information regarding the following: School Wide – Halloween Activities, Delta Dental; Conversation and Coffee with the Principal; Universal Team’s work with Core Values and Beliefs; Fall Sports Banquet; Veteran’s Day Assembly; Veteran’s Ski Area Community Service; NHS 2016 Induction; Endicott Survey; CPI Training for Crisis Team; Mini Parent Conferences and Dinner and a very long list of recognitions.

FMS Principal Report

Kevin Barbour, FMS Principal, provided the board with a written report regarding the following topics: Upcoming Events; Students Voting; Veteran’s Day Assembly; Staff Training; PTO Fundraiser; Student Leadership letters to soldiers; canned food drive; Toys for Tots; The cost for the Washington Trip per student of \$776 and 37 participants; and a thank you to Ralph Downes and Gil Manning for putting up the railing on outside ramp to the parking lot.

PSS Principal

Mike Hoyt, PSS Principal, presented a written report to the board regarding the following topics: Student Activities; Parent Involvement; Teacher Training and planning; Building. He started by recognizing and thanking all of the staff at Paul Smith School for all coming together and pitching in to help out while several staff members are out on medical as it has been hard finding substitutes. There is an issue with the heating system running consistently. The superintendent will check with the director of buildings and grounds and will update the board in December.

Approval of Franklin School Board Meeting Minutes for September 19, 2016

MOTION: Tim Dow moved to approve the Franklin School Board Meeting Minutes of September 19, 2016 as corrected, seconded by Deborah Brown.

Page 7 – remove “November and”

Motion Passes – 7 in Favor, 2 Abstained (Greg Husband and Jeff Savary)

Approval of Franklin School Board Meeting Minutes for October 17, 2016

MOTION: Tim Dow moved to approve the Franklin School Board Meeting Minutes of October 17, 2016 as corrected, seconded by Deborah Brown.

Page 7 – replace “first” with “second reading and adoption”

Page 8 – change “allot” to “a lot”

Motion Passes – 7 in Favor, 2 Abstained (Robin Gargano and Jeff Savary)

NEW BUSINESS - nothing

OLD BUSINESS

Budget Update

The budget continues to be frozen only the “must dos” will be allowed until there is a better picture of fund allocation balances. A budgetary priority and “must do” list will be brought back in December. Last week there was a special Franklin City Council Meeting where they voted to allocate \$216,000 to a special capital improvement fund account to be used toward the middle roof. It is thought that the new estimate for the roof may be over \$400,000. A new estimated will be needed. These are funds that were additionally received through Webster Station, pole utility, miscellaneous assess values picked up.

Marisa Carter left at 8:03 pm.

Withdrawal – done earlier

POLICY

First Reading

JLCA - Physical Examination of Students

MOTION: Tim Dow moved to approve for first reading Policy JLCA – Physical Examination of Students as amended, seconded by Deborah Brown.

Review of the current policy needs to be done. A physical needs to be done prior to entering K or 1st Grade. Athletic physicals are needed to be done every two years rather than every year.

Motion Carried - Unanimous

EFA – Availability of Distribution of Healthy Foods

MOTION: Tim Dow moved to approve for first reading Policy EFA – Availability and Distribution of Healthy Foods as presented, seconded by Deborah Brown.

Motion Carried -Unanimous

JLCJ – Concussions and Head Injuries

MOTION: Tim Dow moved to approve for first reading Policy JLCJ – Concussions and Head Injuries with the addition of “/Guardians” wherever “Parents” used, seconded by Deborah Brown.

It was stated that the athletic director goes over certifications, CPR, etc. with coaches each season.

Motion Carried - Unanimous

JLCK – Special Physical Health Needs of Students

MOTION: Tim Dow moved to approve for first reading Policy JLCK – Special Physical Health Needs of Students as presented, seconded by Scott Burns.

Motion Carried - Unanimous

JLF – Reporting Child Abuse or Neglect

MOTION: Deborah Brown moved to approve for first reading Policy JLF – Reporting Child Abuse or Neglect with the addition of “or designee” following “principal”, seconded by Robin Gargano.

Superintendent LeGallo is to check to see if the NHSBA has a policy JLF-R which would be a protocol.

Motion Carried - Unanimous

Second Reading and Adoption

ACE – Procedural Safeguards Non- Discrimination on the Basis of Handicap/Disability

MOTION: Deborah Brown moved to approve, for second reading and adoption, Policy ACE – Procedural Safeguards Non-Discrimination on the Basis of Handicap/Disability, seconded by Scott Burns.

Add “/guardians” following “parents”. In the last sentence change “persons” to “individuals”

Motion Carried – Unanimously

Policy EBBC/JLCE Emergency Care and First Aid

Discussion was held regarding adding “/guardians” following “parents”. Discussion was held about changing “Superintendent” to “Superintendent or Designee”. There was conversation regarding whether there really is or needs to be a certified CPR person at every single event.

MOTION: Scott Burns moved to table Policy EBBC/JLCE – Emergency Care and First Aid until December 2016, seconded by Susan Hallett-Cook.

Motion Carried – Unanimously

OTHER – None

Committee Reports:

Liaison Committee – Scott Burns stated that no additional meeting has been held.

Buildings/Grounds/Fields – Deborah Brown stated that no meeting has been held.

Finance Committee/Capital Improvement – It was requested that Buildings and grounds present what CIPs are need for each building. There is a Joint Finance Committee Meeting on the 22nd of November and Finance is due to meet the 28th. There continues to be ongoing communication between the City and school.

Scholarship Committee – Robin Gargano stated that there have been many good donations and they are selling calendars for \$5 each. They are also looking to change the GPA requirement for this scholarship but this will have to be brought back to the entire board for discussion.

Wellness Committee – Lisa Tremblay stated that they are working on quite a few things. They have been discussing nutrition, chemistry study around the effects of diet soda on the children’s brain, walking/hiking club, healthy snacks in vending machines, salad/sandwich bars (must meet certain components since there is a 70% Free and Reduced rate), and wellness policy, smart goals, healthygenerations.org and the next meeting will be January 9, 2017 at 3PM at the SAU.

I² Committee – Scott Burns stated that no meeting has occurred.

Communications/Strategic Planning Committee – Susan Hallett-Cook stated that they are working on a survey that will be available for all within the community electronically and paper format. The survey will be confidential. They are working on benchmarks for academic success.

Negotiations – Teachers – Tim Dow stated that have met and set up ground rules. They expect to have a proposal from them by November 30th and expect that they will have to counter.

PUBLIC PARTICIATION

Mrs. Desrochers of Franklin asked if the school district received any information from the city regarding who did the roof at the fire department. She also inquired as to whether the High School door has been fixed yet.

It was stated that Tim Dow is working with Elizabeth Dragon, City Manager, and she is supposed to get them the information but new estimates will be done. The Superintendent will be meeting with Ralph Downes, Director of Buildings and Grounds, to discuss the high school door and will update the board next month.

Jule Finley, Curriculum Director, stated that the National Honor Society held an induction at the Opera House. She also stated that there will be production of Robin Hood December 9-11, 2016. Starting in January they will be starting on the production project of the Little Mermaid in May.

Non-Public in Accordance with RSA 91A:3c (Personnel)

MOTION: Deborah Brown moved to go into Non-Public Session in accordance with RSA 91A; 3, paragraph II c (personnel) at 8:32 pm, seconded by Tim Dow.

Roll Call Vote – All in Favor

Motion Carried – Unanimous

Discussion was held regarding personnel matters.

MOTION: Tim Dow moved to come out of Non-Public session at 8:47 pm, seconded by Scott Burns.

Roll Call Vote - All in Favor

Motion Carried – Unanimous

MOTION: Tim Dow moved to authorize the Superintendent to send the revised RFP for SAU Services to Hill stating not to exceed \$70,000, seconded by Jeff Savary.

Motion Carried - Unanimous

Adjournment

MOTION: Tim Dow moved to adjourn at 8:50 PM, seconded by Scott Burns.

Motion Carried - Unanimous