

Board Member Attendees: Scott Burns, Tim Dow, Deborah Brown, Jeff Savary and Paul Doucette

Absent Board Members: Anya Twarog, Susan Hallett-Cook, Lisa Tremblay and Robin Gargano

Administration: Daniel LeGallo – Superintendent; Kevin Barbour – FMS Principal; Carrie Charette – FHS Principal; Susan Blair – PSS Principal; Jule Finley – Curriculum Director

Others: Franklin Residents/Teachers/Students (approximately 9 people) and Cathy Viau (School Board Clerk)

Call to Order by Tim Dow, Chairperson, at 6:30 PM.

Salute to the Flag

Meeting Postings

It was stated that the meeting agenda was posted at the SAU Office, Franklin Public Library, Franklin City Hall, the three schools, and the website.

PUBLIC PARTICIPATION – Shared that this section will be limited to 3 minutes per person with a maximum of 30 minutes.

Kayla Bertolino introduced herself as the new Coalition Coordinator for the Mayor’s Drug Task Force.

Tim Dow stated that he and the Superintendent met with Interim Mayor Clarenbach a week ago dealing with postings online with the city to address some issues which will need he will be addressing with the city council.

RECOGNITIONS

Superintendent LeGallo read aloud the email from Dan Sylvester regarding four student athletes to be recognized: Ryley Haskins – All State FIRST TEAM for DIII Field Hockey, Emma LA Pierre – named to the SECOND TEAM, Christian Shepard – named HONORABLE MENTION, and Lexy Lynch was selected to play in Saturday’s SENIOR ALL STAR Volleyball Game.

Tim Dow stated that they wanted to recognize and read aloud a message from Judi Milner. It was in regards to recognizing the SAU Office and all those in it for making sure the goal was met to get all of the state forms done so the City of Franklin can set the tax rate on time for the first time in nine years.

Approval of board Meeting minutes – October 16 and 26, 2017

MOTION: Deborah Brown moved to approve the minutes of October 16, 2017 as amended: the motions to go in and out of Non-Public were both moved by Paul Doucette; add the motions to approve allowing the student to finish out her senior year here at Franklin High School; on page two the

comment by Jeff Savary and Paul Doucette should be added to the second to the last paragraph, seconded by Jeff Savary.

Motion Carried – Unanimous

MOTION: Deborah Brown moved to approve the minutes of October 26, 2017 as presented, seconded by Jeff Savary.

Motion Passes – 4 in Favor and 1 Abstained (Paul Doucette - as he was not present)

OLD BUSINESS

Finance Report – Amanda Bergquist was absent

Superintendent LeGallo recognized Jim Baker as the new accounts payable person. He has been a quick study and a great addition to the SAU Office.

The auditors will be here December 4 and 6, 2017 and hoping to close on Franklin 2017 and SAU 2016. Jim Baker has been taking care of entry errors mentioned at the last Finance Committee Meeting.

Committee Reports

Liaison Committee – Scott Burns stated they haven't met.

I2 – Scott Burns stated they had to reschedule the meeting for this month.

Strategic Planning Committee – Scott Burns stated that they have not met and are awaiting the charts to be made from the survey. The upcoming meeting had to be canceled.

Buildings and Grounds – Jeff Savary stated that the Superintendent met with the Buildings and Grounds Director Ralph Downes to tour and go over the priority list which seems to be mostly outdoors. Some of the items included: the high school chain link fence, field safety, middle school soccer field and addition of parking, elementary school field hockey field.

Independent School District Research – Jeff Savary stated they have not met this month but their goal is to explore options, get community feedback, discuss funding options, and will begin further exploration after the New Year.

Negotiations – Deborah Brown stated they began with custodians and support staff. The teacher's negotiations will begin on November 29th.

Finance – Deborah Brown stated they met November 8 and discussed the fund balance, hope to release more funds from the carry over due to the audits. Discussion was also held regarding the MS 25, DOE 25 and waiting for the single audits due to the grants. Other topics discussed included: the energy audit RFQ's, review of treasurer report, monthly expenditure report, questions to be reviewed by Amanda Bergquist, attendance of the city council meeting where the amount the city was going to give to the

school was reduced from \$102,000 to \$93,000 for this current year for the building fund, and health care costs.

Wellness – Daniel LeGallo stated they met today. This is the second meeting of the year. There has been good attendance from all three schools. They are working on the interpretation of the wellness policy and breakfast at the high school to entice them so they are not going hungry.

Tim Dow is sitting on the Regional Advisory Board for the HUOT. Carrie Charette, Tim Dow and Daniel LeGallo met with their board to try to get schedules coordinated.

Project AWARE – They are looking for school board representation. Barbara Slayton has reached out to Tim Dow and this would entail meeting one time per month from 9-11:00 am on a Friday if the board approves. They will be doing a presentation on the 4th year, there is one more year left. This program is going to need the board's support as the need is growing and the grant may eventually go away.

Legislative Report – Werner Horn, Representative was unable to attend.

Maintenance Update, Ralph Downes

Ralph Downes, Director of Buildings and Grounds, gave an overview of needs for each school. The Middle School's biggest issues are: lighting, boiler, air handler, limited parking, and soccer field regulations. The High School's biggest issues are: the boiler/burners, air handlers, and fence for field. The Paul Smith Elementary School's biggest issues are: boilers/burners, accumulator valve, and field hockey field. The clearing of the land may pay for all of the field upgrades with timber costs.

NEW BUSINESS

Update from Superintendent

Rise of Franklin Falls – November 6, 2017

This is a great way to show support of the community.

Adequacy Aid Hearing – November 27, 2017

This is hearing that needs to be attend as this is will be a reduction to the school funding from the state by \$410,000+ next year.

Energy Audit - RFQ Recommendation

The district is on the December and January agendas with the resolution as to what we need from the council to move forward with the roof and energy audit approval request. The RFQ process was followed and the recommendation was to move forward with EEI and the multiple reasons were stated. The Superintendent will contact each vendor with the decision.

MOTION: Paul Doucette moved to accept and approve the proposal as presented by EEI and move forward with using them for the Energy upgrade project, seconded by Jeff Savary.

Motion Carried - Unanimous

Truck

It was stated that the deal for the truck was no longer valid as too much time has passed for each vendor. The fund balance for this year would need to be reviewed. Further research will need to be done. This will need to go back out to bid for next year's budget.

Franklin High School Priority and Focus School Grant (\$20,000)

Franklin Middle School Priority and Focus School Grant (\$50,000)

An explanation of each group above was given and the letters from the group were received. An explanation was given for the difference in allocations. A letter from the commissioner was given to the board regarding this.

MOTION: Scott Burns moved to accept the Franklin High School Priority and Focus School Grant and Franklin Middle School Priority and Focus School Grant as presented, seconded by Jeff Savary.

AMMENDMENT: Paul Doucette moved to include the amounts of the Franklin High School Priority and Focus School Grant (\$20,000) and Franklin Middle School Priority and Focus School Grant (\$50,000), seconded by Jeff Savary.

Motion as Amended Carried - Unanimous

Winter Coach Nominations

Daniel LeGallo read aloud the listing of High School Coaches as given to him by the Director of Athletics Danny Sylvester: JJ Winters – Head Varsity Girls Basketball, Kathleen Hawkins – Head JV Girls Basketball, Mike Donnell – Head Varsity Boys Basketball, Dennis Goss – Assistant Varsity Boys Basketball, Steve Beaupre – Head JV Boys Basketball, and Derrick Wong- Head Indoor Track.

MOTION: Paul Doucette moved to approve the High School Coaches as recommended by the Superintendent, seconded by Deborah Brown.

Motion Carried – Unanimous

Daniel LeGallo read aloud the listing of Middle School Coaches as given to him by the Director of Athletics Danny Sylvester: Mark Dionne – Head Girls a Basketball and Greg Weeks – Head Boys A Basketball.

MOTION: Deborah Brown moved to approve the Middle School Coaches as recommended by the Superintendent, seconded by Paul Doucette.

Motion Carried – Unanimous

NHS Induction Ceremony –November 21, 2017 – 6:00 PM – Opera House

All are invited to attend this event.

SAP – Student Assistance Program Counselor – Christina Lemaitre

This is a grant funded position and would begin after Thanksgiving.

MOTION: Deborah Brown moved to approve the SAP – Student Assistance Program Counselor – Christina Lemaitre position as recommended by the Superintendent, seconded by Paul Doucette.

Motion Carried - Unanimous

Walk Through Observations

These walk through observations were done using the combination of the efforts from the Superintendent, Curriculum Coordinator and Principals. Observation forms were compared and feedback sheets were provided.

Discussion was held regarding the anticipated adequacy aid funding shortfall. The Interim City Manager was contacted and informed. It is the hope that this will be communicated to the City Council.

Discussion was held regarding an upcoming social emotional development class being held on December 3 from 5:30-8:00 PM at the BRCC. A flyer was given out to the School Board with more information.

PSS Principal

Susan Blair, PSS Principal, gave a written and verbal explanation report to the board regarding the following topics for Paul Smith Elementary School (dated October 16, 2017): Student Population as of 11/15/2017; Teaching and Learning at PSS (RTI Update, Implementation of LLI, Report Cards- samples provided, Caught Being Good on the Bus); Professional Development (Teacher Workshop Days, Handwriting without Tears); Recognitions (Brenda Petelle, Joanne Rocci-Audet, their team, Mr. Hazelton, Leadership Team); and Invitation to the Board December 22nd.

FMS Principal Report

Kevin Barbour, FMS Principal, gave a written report to the board to include the following information: Upcoming Events; PACE; iReady (ELA/Math); GEAR UP update (inclusive of High School); UBD (Understanding by Design); Leadership collection for Hurricane Relief, Cash and Cans upcoming through December 8th; and use of grant funds from the School Priority and Focus.

FHS Principal's Report

Carrie Charette, FHS Principal, gave a written and verbal report to the board regarding the following topics for Franklin High School: Fall Sports Banquet; NEASC visit; Veteran's Day Assembly; Veteran's Recreation Area Fall Clean-up; Professional Development; Robotics; Upcoming dates; ELO Environmental Studies; and Granit State Respect Week 2017.

Late Items - None

POLICY –

Second Reading and Adoption – Section A

All of the policies were read aloud and discussed.

MOTION: Deborah Brown moved to approve the Second Reading and Adoption of Policies Section A (AA, ABA, AC, ACD, ACE, AD, ADB, ADC, ADD, AE and Policy GBCD and CBI, as presented by Anya Twarog, seconded by Paul Doucette.

All policies will have the category added to them.

Motion Carried – Unanimous

First Reading

MOTION: Deborah Brown moved to approve the First Reading of Policies: BA – School Board Self Evaluation and Goal Setting – **replace with NHSBA Policy**; BAA – Evaluation of the Board – **RESCIND**; BAAA – School Board Policies and Administrative Procedures – **NEW**; BBB – School Board Elections – **replace with NHSBA Policy with changes**; BBBA – Board Member Qualifications – **replace with NHSBA Policy with changes**; BBBC – Board Member or District Officer Resignation - **replace with NHSBA Policy with changes**; BBBD – Board Member Removal from Office – **add references to charters and RSAs and correct typos**; BBBH – Recognition of Organization and Operation of the School Administrative Unit – **hold for organizational chart completion**; BBD – Board Use of Social Networking – **with corrections**; BCB – Board Member Conflict of Interest – **NEW**; BDA – Board Organizational Meeting – **NEW**; BDB – Board Officers – **replace with NHSBA Policy with changes**; BDC – Appointed Board Officials (Also BID) – **NEW**; BDD – Board-Superintendent Relationship – **replace with NHSBA Policy with changes**; BDD-R – Board – Superintendent Relations – **NEW**; BDG – School Attorney - (**typos to be corrected**); BEAB – School Board Member Use of Electronic Communication Devices During School Board Meetings – **NEW with the additional of the categories to all of these policies**, seconded by Paul Doucette.

Motion Carried – Unanimous

MOTION: Deborah Brown moved to remove BDE – Committees and Delegates from the approval list, seconded by Scott Burns.

Motion Passes – 4 in Favor and Opposed (Paul Doucette)

PUBLIC PARTICIATION

Mrs. Savary shared her concerns regarding the reduction in Adequacy Aid for next year and requested to know what the plan was to make up the funding. She also recognized Susan Blair for doing a wonderful job.

Discussion was held regarding Northern Pass, completing the budget season earlier, and working with the city.

Discussion was also held regarding the Stabilization funding reducing annually by 4%.

Non-Public Session in accordance with RSA 91A:3, paragraph II c and e (Negotiations, Personnel and Student Matters)

MOITON: Tim Dow moved to go into Non-Public Session in accordance with RSA 91A:3, paragraph II c and e (Negotiations, Personnel and Student Matters) at 8:23 PM, seconded by Scott Burns.

Roll Call Vote – All in Favor

Motion Carried – Unanimously

MOTION: Tim Dow moved to come out of Non-Public Session at 8:43 PM, seconded by Deborah Brown.

Roll Call Vote – All in Favor

Motion Carried - Unanimously

MOTION: Tim Dow moved to seal the Non-Public meeting minutes of this meeting for five years, seconded by Paul Doucette.

Motion Carried - Unanimously

Adjournment

MOTION: Tim Dow moved to adjourn at 8:44 PM, seconded Paul Doucette.

Motion Carried – Unanimous