

Board Member Attendees: Greg Husband (Chairperson), Scott Burns, Susan Hallett-Cook, Tim Dow, Lisa Tremblay, Deborah Brown, Marisa Carter

Absent Board Members: Robin Gargano (Vice Chairperson)

Administration: Daniel LeGallo – Superintendent; Amanda Bergquist – Business Administrator; Carrie Charette – FHS Principal; Kevin Barbour – FMS Principal; Jack Finley – FMS Assistant Principal; Paul Borsh – Special Education Director; Jule Finley – Curriculum Director; Mike Hoyt – PSS Principal

Others: Franklin Residents/Teachers, Cathy Viau (School Board Clerk)

Call to Order by Greg Husband, Chairperson, at 7:03 PM.

Salute to the Flag

Meeting Postings

It was stated that the meeting agenda was posted at the SAU Office, Franklin Public Library, Franklin City Hall, the three schools, and the website.

Public Participation - None

RECOGNITIONS

Daniel LeGallo, Superintendent, recognized Mike Hoyt for quick action with a bus accident that occurred. Superintendent LeGallo recognized Scott Burns and Susan Hallett Cook for their presentation to the Choose Franklin Committee. They are working on recruiting members for the Strategic Planning Sub-Committee.

Greg Husband recognized the Soccer Team for overcoming their dry spell and having two wins in a row. The students were very excited for their wins.

PRESENTATION/REPORTS:

Student Representative Report

Julie, the new Student Representative presented a written report to the board. Julie touched upon the following topics: Homecoming; The Suicide Prevention Program; Sports; Drama; National Honors Society; October 8th Mayor's fundraiser for the Music Department; October 20th Drama and Music students working with Sokeo Ros through a coalition with the Arts Alliance of Northern New Hampshire; October 28th Student Council Halloween movie and arts and crafts night; November 4th Induction Ceremony for new NHS members; November 10th Veteran's Day Assembly and events; and November 17-20th "Haphazardly Ever After" will be showing at the Opera House by the Franklin Footlight Theatre.

Finance Report (Business Administrator – Amanda Bergquist)

Update, Audits

Amanda Bergquist, Business Administrator, stated the district is working on the 2016 audit for Franklin and 2015 for the SAU. Greg Husband thanked Amanda Bergquist and the staff for their hard work getting all of the audits caught up.

Expenditure Report

No questions.

Update from Superintendent

Budget Review and Budget Freeze

Superintendent Dan LeGallo gave an overview of the budget process of last including the lays-offs (22 teachers and 3 Staff) and reinstatement of many of those staff members (15 employees). Currently, with the shortfalls there is a budget freeze while administration reviews each line to try to find funds. There is not much in the way of wiggle room. The cost of healthcare may be lower than initially expected. In April, Adequacy Aid will be recalculated by the state. There may be a need for a conversation with the Joint Finance Committee and the City to discuss how they may be able to help with the anticipated shortfalls. A water heater at the Middle School stopped working and had to be replaced at a cost of \$15,000 which was not anticipated nor budgeted for. Next year's retirement will be increasing in cost. Discussion was held administrative raises given and decrease in enrollment everywhere. There was a reduction of adequacy aid of \$115,000 for the Franklin School District.

194c:6

Title XV Education Chapter 194-C School Administrative Units Section 194-C: 6 Federal Assistance was read aloud to the public.

FMS Nurse Resignation

MOTION: Tim Dow moved to accept, with regret, the resignation of the Stephanie Gross Jean as the FMS School Nurse as presented by the Superintendent, seconded by Deborah Brown.

Motion Carried – Unanimously

NECAP Science Scores

The general results for each school was distributed to all administration and the board. They are not satisfied with the results but are working on a plan with the staff to come up with a plan to improve.

MOU Franklin Police Department

This was presented to the board by the Superintendent who has been working with Chief Goldstein who came up with the good content of this MOU. There are a few grammatical corrections will be made and will be signed by the Superintendent and Police Chief.

MOTION: Scott Burns moved to accept the Memorandum of Understanding between Franklin School District and the Franklin Police Department with the few grammatical corrections, seconded by Tim Dow.

Motion Carried – Unanimously

NHDOE Focus Group

This Thursday the district was flagged for having a large number of 1st year teachers. One of five districts were flagged as serving a high population of impoverished students. A focus group will be reviewing data and hiring practices. Items will be outlined, a facilitator will be involved and conclusions will be made. A handout was provided to the board and administration was given explaining the process, etc.

Preschool for SY 2017-18

Currently the preschool program is strictly special education students. There are currently 40 students; 11 going to Kindergarten next year; 21 older 3s; 6 younger 3s; and 7 referrals. The hope is to help create a preschool with Title I funds which would open two 4 year old classrooms each having 2 half day sessions. This program would require a 60%/40% mixture of students. Currently, Franklin School District only offers a Special Education preschool program. A survey will be done and sent to parents and other community members to find out the need, etc. The hope is to increase readiness for kindergarten etc. There was a brief discussion about transportation, the number of staff and teachers required for this program and the impact to area daycares. More information will be researched.

Food Service Revenues

Brenda Petelle, Food Service Director, gave an overview of how the revenues work for the food service programs and how much. Discussion was held regarding ala carte, soda machines in the high school, charter school revenues, cost negotiations with Coca Cola and Pepsi. The soda machines are a source of revenue and the students, regardless of the health concerns, will be bringing these items in regardless. They will also be looking into PFG and NH Distributors for other options as well. There has been a decrease in revenues since some of the machines were withdrawn from the schools and the change in mandated nutritional guidelines. Mrs. Petelle provided the board with handouts with several years of reimbursement and information regarding smart snacks in schools

Walmart Grant

Tim Dow explained that he knew about this when he was in law enforcement and that Wal-Mart is big on community support. Tim Dow met with the Walmart representative in Tilton, New Hampshire and

has been working with them to apply for this grant. It was received in the amount of \$2,300 to help purchase supplies for the schools.

MOTION: Deborah Brown moved to accept the donation from Wal-Mart in the amount of \$2,300 for school supplies for the students, seconded by Marissa Carter.

A thank you letter should be sent to them.

Motion Carried – Unanimously

Donations – Hope Community Chapel/Franklin Savings Bank

Through the hard work and time of Marissa Carter, her husband, Sara Stanley and many others, truckloads of supplies have been delivered to the SAU for the schools and Jule Finley helped to sort and distribute these items.

MOTION: Deborah Brown moved to accept the donation from Hope Community Chapel and Franklin Savings Bank with many thanks and a letter from the board, Scott Burns seconded.

Motion Carried - Unanimously

Discussion was held regarding indicators for the IDEA Grant from the DOE (Department of Education) and how the indicators are being handled from the 2014-15 School Year.

FHS Principal's Report

Carrie Charette, FHS Principal, provided the board with a report that included information regarding the following topics: Homecoming 2016; Fall Open House Successes; First Coffee and Conversation with the Principal; In-service Day 10/7; Winnisquam Collaboration for certain classes; Field Trips; Upcoming Events (PSATs for Sophomores, Community Night, Coffee and Conversation, Veteran's Day Assembly, Veteran's Day Community Service, Endicott Survey, Fall Parent/Student Meeting, and Career Day); Recognitions for FHS Field Hockey of 8 wins, FHS Soccer of 2 wins, Staff recognitions for going above and beyond: RYANNE DENNIS, STEPHANIE STILLINGS, AMANDA MAGUIRE, JEFF JAHN, and ANDREA COSTANZO; Deb Georgevits for the CPR in-service and receiving High School Coach of the Year for Division III; and Youth to Youth Suicide Prevention.

FMS Principal Report

Kevin Barbour, FMS Principal, provided the board with a written report regarding the following topics: Upcoming Events; Parent Night; Youth Beat; TIGER; Washington DC (so far 36 students are signed up at a cost of \$830 per child which is prior to the fundraising); and I-ready testing process. Mr. Barbour also provided the board with the latest issue of Tech Times and I-Ready reading and math fall benchmark data.

PSS Principal

Mike Hoyt, PSS Principal, presented a written report to the board regarding the following topics: Student Activities (Fire Prevention; Squam Lake Science Center; Gilford Historical Society: TIGER; State on-site visit and 2nd Grade Concert); Parent Involvement (Open House; October and November meeting dates); and Teacher Training (Data Team trainings; I-Ready Training; consultant coming to work with them on writing and workshop). Mr. Hoyt is scheduling child care groups in the surrounding area to better prepare students for kindergarten and get a better sense of enrollment for kindergarten. New packets will be created as a welcome packet and a questionnaire will be sent out regarding preschool and kindergarten.

Approval of Franklin School Board Meeting Minutes for September 19, 2016

On page 1, on the sixth paragraph from the bottom add “Finance” between “Joint” and “Meeting”. Add the person who speaks on behalf of the committees or the chairperson to the appropriate committees. Page 8 replace “this” with “there”. Add “student matter” to the Non-Public motion. Check on whether or not there was a motion regarding Cop Sync. Bring these minutes back next month for approval.

NEW BUSINESS - nothing

OLD BUSINESS

Budget Update

Done earlier in the meeting.

Withdrawal

The Withdrawal Public Hearing will be on October 24th at 6:00 PM at Franklin City Hall.

POLICY

ACE – Procedural Safeguards Non- Discrimination on the Basis of Handicap/Disability

MOTION: Deborah Brown moved to remove Policy ACE – Procedural Safeguards Non-Discrimination on the Basis of Handicap/Disability, seconded by Tim Dow.

Motion Carried - Unanimously

MOTION: Tim Dow moved to approve, for first reading, Policy ACE – Procedural Safeguards Non-Discrimination on the Basis of Handicap/Disability, seconded by Deborah Brown.

This policy is required by law. It was read aloud for the public by Daniel LeGallo.

Motion Carried – Unanimously

Policy EBBC/JLCE Emergency Care and First Aid

MOTION: Deborah Brown moved to remove Policy EBBC/JLCE – Emergency Care and First Aid from the table, seconded by Tim Dow.

Motion Carried – Unanimously

MOTION: Tim Dow moved to approve, for first reading, Policy EBBC/JLCE Emergency Care and First Aid as presented, seconded by Deborah Brown.

This is a required policy by law. It was read aloud for the public by Daniel LeGallo.

Motion Carried – Unanimously

Policy KLG – Relations with Police Authorities

MOTION: Tim Dow moved to approve, for first reading, Policy KLG – Relations with Police Authorities, seconded by Deborah Brown.

Discussion was held regarding cyberbullying and Superintendent LeGallo will be speaking to the police chief regarding this to see if anything should be put into the MOU (Memorandum of Understanding) regarding this topic. This policy was read aloud.

Motion Carried – Unanimously

Policy ILDA – Non-Educational Questionnaires, Surveys, and Research

MOTION: Tim Dow moved to approve Policy ILDA – Non-Educational Questionnaires, Surveys, and Research as second reading and adoption as amended, seconded by Deborah Brown.

Second paragraph, last sentence “Parent” should be changed to “Parent/Guardian”. This policy was read aloud.

Motion Carried – Unanimously

Policy ILD – Educational Questionnaires, Surveys, and Research

MOTION: Tim Dow moved to approve Policy ILD – Educational Questionnaires, Surveys, and Research as second reading and adoption as presented, seconded by Scott Burns.

Discussion was held regarding why grades 7 and 8 are not included. Daniel LeGallo is to contact NHSBA (New Hampshire School Board Association). This policy was read aloud.

Motion Carried – Unanimously

Policy KD – School District Social Media Websites

MOTION: Tim Dow moved to approve Policy KD – School District Social Media Websites as first reading as presented, seconded by Deborah Brown.

Discussion was held regarding who approves the official social media sites. Some feel it should be the Superintendent and others think it should be the Board. This policy was read aloud.

Motion Passes – 5 in Favor and 1 Abstained (Deborah Brown)

Policy IHBG-R – Participation in Public School Activities by Home Educated and Non-Public School Pupils

MOTION: Tim Dow moved to approve for second reading and adoption of Policy IHBG-R Participation in Public School Activities by Home Educated and Non-Public School Pupils as amended, seconded by Deborah Brown.

On page 1 first sentence, change “parents” to “parents/guardians”. This policy was read aloud. It is the hope that all rules are the same for everyone.

Motion Carried – Unanimously

Policy BEDG-R – Access to Minutes and Public Records

MOTION: Tim Dow moved to approve for second reading and adoption of Policy BEDG-R – Access to Minutes and Public Records as amended, seconded by Deborah Brown.

Under number 4 remove “of (insert amount)” and add “in accordance with the fee schedule”. Under number 5 remove “other” and replace with “either” and following “Superintendent” add “or designee”.

The fee schedule will be reviewed in November 2016.

Discussion was held regarding the length of time emails are kept for public record.

Motion Carried – Unanimously

MOTION: Tim Dow moved to have copies of all policies being discussed to be printed and available for the public and not read each policy aloud, seconded by Deborah Brown.

Motion Carried - Unanimously

OTHER – None

Committee Reports:

Liaison Committee – Scott Burns stated that no additional meeting has been held.

Buildings/Grounds/Fields – Marissa Carter stated that no meeting has been held.

Finance Committee/Capital Improvement – Deborah Brown stated that the committee reviewed that budget and the potential shortfall and there is not allot that can be cut. There is a meeting October 18th at the SAU Office at 6:00 pm. Greg Husband stated that there is a freeze but they are looking at the requirements.

Scholarship Committee – Scott Burns stated they are finalizing the calendar on Wednesday at 6:30 pm at the High School.

Wellness Committee – Marissa Carter stated that she was not in attendance at the last meeting.

I² Committee – Scott Burns stated that they did not meet this month but the next meeting will be held in November where they will discuss scores and an action plan.

Communications/Strategic Planning Committee – Susan Hallett-Cook stated that they attended the Choose Franklin Meeting. The Communications Committee have been working on creating a survey. Paper surveys will be provided and will be requested to return sealed to the SAU Office. They need as much participation as possible. Mrs. Hallett-Cook shared the phases of the Strategic Planning creation process.

Negotiations – Teachers – Tim Dow stated that have met and setup four meeting dates. They are meeting November 1st for a presentation proposal.

PUBLIC PARTICIATION

Mr. Robert Desrochers stated that the surveys should be given out to the people outside of the school district.

Representative Werner Horn made statements and asked questions regarding the following topics: increase media coverage and positive press for such things as the Walmart grant; RFP proposal from Franklin to Hill School District; announcement of the players of the week from NHIAA; Title I and IDEA amounts and status; Policies ILDA an IHBG-R; budget shortfall of over \$100,000; starting the budget process earlier – status; budget plan to replace the one time funds from the city; are SAU salaries dependent upon the city’s vote to withdraw and the SAU needs; legal costs; the need for additional revenue streams and look outside of the box; and the need for adequately funding of education from the state.

Non-Public in Accordance with RSA 91A:3c (Personnel)

MOTION: Tim Dow moved to go into Non-Public Session in accordance with RSA 91A; 3, paragraph II c (personnel) at 9:28 pm, seconded by Deborah Brown.

Roll Call Vote – All in Favor

Motion Carried – Unanimous

Discussion was held regarding personnel matters.

MOTION: Deborah Brown moved to come out of Non-Public session at 9:50 pm, seconded by Tim Dow.

Roll Call Vote - All in Favor

Motion Carried – Unanimous

Adjournment

MOTION: Tim Dow moved to adjourn at 9:51 PM, seconded by Scott Burns.

Motion Carried - Unanimous