

1 **Board Member Attendees:** Scott Burns (arrived at 6:23 PM), Tim Dow, Anya Twarog, Chris
2 Kneeland, Delaney Carrier, and Deborah Brown

3
4 **Absent Board Members:** Jeff Savary, Susan Hallett-Cook

5
6 **Administration:** Daniel LeGallo – Superintendent; Jefferson Braman – Business Administrator; Carrie
7 Charette – FHS Principal; Susan Blair – PSS Principal; Jason Trafton – FMS Assistant Principal; Mike
8 Zmuda – FHS Assistant Principal; Jule Finley – Curriculum Coordinator; Danny Sylvester – Athletic
9 Director; Kenneth Darsney – FMS Principal

10
11 **Others:** 23 residents and public participants, 14 students, FHS Student Representative -
12 _____ and Cathy Viau (School Board Clerk)

13
14 **Call to Order by Tim Dow, Chairperson, at 6:02 PM.**

15
16 **Non-Public Session (Negotiations and Student Matter)**

17
18 **MOTION:** Deborah Brown moved to go in to Non-Public Session in accordance with RSA 91-A:3
19 I,c,a, and e (Negotiations and Student Matters) at 6:03 PM, seconded by Anya Twarog.

20
21 **Roll Call Vote – All in Favor**
22 **Motion Carried – Unanimous**

23
24 Discussion was held regarding Negotiations, Staff and Student Matters. No action taken

25
26 **MOTION:** Scott Burns moved to come out of Non-Public Session at 6:32 PM, seconded by Chris
27 Kneeland.

28
29 **Roll Call Vote – All in Favor**
30 **Motion Carried – Unanimous**

31
32 **Salute to the Flag** led by Tim Dow

33
34 **National Anthem** – led by the FHS Music Students and Mr. Bourgelais.

35
36 **Meeting Postings** – It was stated where the meeting notice was posted and was asked to reach out to the
37 Library for proper contact information to be able to post there as well.

38
39 **PUBLIC PARTICIPATION**

40
41 Jo Brown, Ward I, commended PSS/FMS for doing a wonderful presentation at Choose Franklin as to
42 how they are turning things around and taking positive action. On November 29th there will be a
43 presentation on designing Franklin Education and report of what is going on in the community regarding

1 such things as PACE – DOE. This will be held in the Opera House from 9-3 and Dan Darling will be
2 videotaping.

3
4 Public Session closed at 6:48 PM and there will be a second one at the end.

5
6 **RECOGNITIONS**

7
8 Daniel LeGallo recognized Sue Blair (PSS Principal) and Kenneth Darsney (FMS Principal) for doing
9 such a great presentation at Choose Franklin.

10
11 Anya Twarog recognized all those students who participated in the Rumpel Fairy Tales. The high
12 school students did all of the technical stuff and everyone did a wonderful job.

13
14 Tim Dow recognized Deborah Brown, Chris Kneeland, Scott Burns and Daniel LeGallo for attending
15 the school funding seminar last week in Concord. It was done by a retired judge and a lot of great
16 information was shared.

17
18 **APPROVAL of Board Meeting Minutes – September 17, 2018**

19
20 **MOTION:** Deborah Brown moved to approve the minutes of the September 17, 2018 Franklin
21 School Board Meeting as presented, seconded by Anya Twarog.

22
23 **Motion Passed – 5 in Favor and 1 Opposed (Chris Kneeland as he was not present for that**
24 **meeting)**

25
26 **PRESENTATION – Friends of Franklin Music**

27
28 Leanna Fisher (mom of a student) provided a handout to the board and administration. She spoke on
29 behalf of the students, parents and Mr. Bourgelais (Music Teacher). This group is similar to a booster
30 group for all three schools. The group feels very strongly that music is important to so many students.
31 They also felt it was important to let the public and board know who they are, what they want and what
32 they represent.

33
34 **OLD BUSINESS**

35
36 **FINANCE – Jeff Braman**

37
38 Mr. Braman stated that revenue estimates and finance reports were emailed to the board to review for
39 2018-19. He stated that SPED Aid (formerly known as CAT AID) has decreased in reimbursement
40 causing an overall impact of over \$350,000. Over the course of 2 years the revenues have decreased by
41 over \$590,000. There has been a letter submitted to request the fund balance be returned to the school
42 district. The Business Administrator and Superintendent met with the City Manager regularly. The
43 unfortunate thing is that the Sped Aid amount is not fully determined until after the school year has
44 begun. This makes budget planning difficult. A letter has been drafted to be sent to the Governor to
45 change this practice. It will be signed by the City Manager, Superintendent, Board Chairperson and City
46 Council Chairperson. The draft is in the hands of the City Manager.

1 The DOE and MS forms are completed and will be signed this evening.

2
3 Discussion was held regarding the third infrastructure grant. It was suggested that we have an
4 architectural design available so the cost comparisons can be most accurate. This is Phase III of the
5 Safety Grant and it is a \$400,000 grant for which the district has a 20% portion to pay. The
6 architectural design would be of the entry way restructure for safety.

7
8 **MOTION:** Deborah Brown moved to approve the Phase III Safety Grant with the districts
9 requirements as presented by the Superintendent and Business Administrator, seconded by Delaney
10 Currier.

11
12 There are stipulations as to when the work needs to be completed. An extension may need to be
13 requested.

14
15 **Motion Carried – Unanimous**

16
17 **MOTION:** Deborah Brown moved to approve having the Superintendent and Business Administrator
18 move forward obtaining of an architectural design, seconded by Scott Burns.

19
20 **Motion Carried – Unanimous**

21
22 **COMMITTEES**

23
24 **Finance Committee** – Deborah Brown stated that they met on September 12, 2018. They discussed and
25 reviewed the fund balance, MS/DOE 25, treasurer’s report, monthly expenditure report, negotiations,
26 and budget calendar which Daniel LeGallo will speak about.

27
28 **Policy Committee** – Anya Twarog stated they are meeting next Wednesday.

29
30 **Mayor’s Drug Task Force** – Anya Twarog stated that the new coordinator is Candyce Tucker.

31
32 **I2** – Scott Burns stated that they have been discussing ELO, reaching out to the community, community
33 service hours, science class – NH State Test, USDA Grant, child care licensing, and MYTURN.

34
35 **Regional Advisory** – Tim Dow stated that on October 25th they will be attending the Regional Advisory
36 Meeting to go over the new 10-year agreement with the HUOT Technical School. Chair people from
37 the surrounding districts will be attending as well as Tim Dow and Superintendent LeGallo.

38
39 **Legislative Report** – Representative Werner Horn stated that much of what is going on is elections and a
40 final report of adequacy should be submitted before November 1, 2018.

41
42 **NEW BUSINESS**

43
44 **SUPERINTENDENT REPORT**

45

1 Superintendent Daniel LeGallo presented his written report to include the following: Substitute Nurse
2 Salary; FHS Ukulele Donation; FHS Evacuation Site; NHSBA Proposed Resolutions; Budget Calendar;
3 Safety Grant Update; Letter to the Governor; and Youth Mental Health and First Aid Training.

4
5 ***Substitute Nurse Pay***

6
7 In mid-November one of the nurses will be out for an extended period of time. A sub will be needed.
8 Discussion was held about the rate of pay for the nurses.

9
10 **MOTION:** Chris Kneeland moved to approve the nurse pay rate of \$100.00 per day as presented and
11 discussed, seconded Deborah Brown.

12
13 **Motion Carried – Unanimous**

14
15 ***FHS Ukuleles Donation***

16
17 There was generous donation received by a grant that was applied for by Paul Bourgelais of ukuleles
18 valued at \$1,600. These have been very well received. Even the Superintendent participated in the
19 Ukulele Club.

20
21 ***Evacuation Center Use Request***

22
23 Cheryl Sweeney from the Whole Child Center requested the use of the Franklin High School as their
24 evacuation site as it was stated WRSD is too close in proximity. There are approximately 119 students
25 (ages infant to 10 years old). If used they would use the gymnasium as their site. It was asked to make
26 other suggestions such as the Bessie Rowell Community, and get more information and return with an
27 update next months.

28
29 ***NHSBA Proposed Resolutions***

30
31 Tim Dow will be attending the NHSBA Meeting to this meeting on January 26th and Deborah Brown
32 will be the alternate. If there are any resolutions the board members would like discussed or added, now
33 is the time to bring up their thoughts.

34
35 ***Budget Calendar***

36
37 The Budget Calendar has been discussed and reviewed by the board. The superintendent will share with
38 the administrative team at their next meeting.

39
40 ***Safety Update***

41
42 Was discussed earlier in the meeting.

43
44 ***Letter to the Governor***

45
46 Was discussed earlier in the meeting.

1 ***Youth Mental Health and First Aid Training***
2

3 Discussion was held regarding whether or not the board is interested in training, what the training entails
4 and when people are available to attend. It will be held in two evening sessions at the end of November.
5 Once confirmed the board will be notified.
6

7 Discussion was held regarding the FY17 Financial Statement for SAU 18.
8

9 **MOTION:** Scott Burns moved to approve and accept the FY17 draft Financial statement for SAU 18
10 to be signed and submitted by the Business Administrator and Superintendent as presented, seconded by
11 Chris Kneeland.
12

13 **Motion Passes – 5 in Favor and 1 Abstained (Deborah Brown)**
14

15 ***Student Representative Report***
16

17 Dylan Foote, Junior at Franklin High School, was the first student this year to present. He was very
18 nervous and excited. His dad is Chris Kneeland. He shared information regarding the importance of
19 staying informed, brief summary of homecoming, excited about the energy lighting changes, meaning of
20 what it is to be GOLDEN for real life growth, and FHS Tornado Statement T-Shirts.
21
22

23 **CURRICULUM REPORT**
24

25 A written report was provided to the board by Jule Finley, Curriculum Coordinator, regarding the
26 following: new PACE Team; Mr. Darsney and Mrs. Finley attended a great NEA workshop – Portrait of
27 a Graduate (Pre-K to 12); Mr. Darsney, Mrs. Finley and Superintendent LeGallo are going to be
28 working on the goal for the district; lots of free professional development; and Mrs. Charette will be
29 attending the conference “From 8 Track to Emoji- Bridging the Generation Gap”. Tim Dow thanked
30 Jule Finley for being the point person to update the community calendar for the district.
31

32 **PRINCIPAL REPORT**
33

34 ***PSS Principal Report***
35

36 Susan Blair provided the board with a written and verbal report regarding the following: PSS Population
37 as of October 10th of 303 students. Response to Instruction/Multi-tier System of Support Phase I;
38 Harvest Celebration; Fire Prevention Week; Recognitions; multiple handouts were given from each
39 “House” of the school – celebrating community; Leadership Team; Title I Team; Choose Franklin
40 presentation; Franklin Fire Department; Scaffolding skills; Calendar of Assessments; and process of
41 teams.
42

43 ***FMS Principal Report***
44

45 Ken Darsney provided the board with a written and verbal report regarding the following:
46 Competencies; ALMA (new student information system; First Trimester Update; Open House; Giant

1 Games provided by Plymouth State University; iReady; Testing program in Math and Reading; Student
2 of the Week Assembly; Choose Franklin Opportunity; Teacher Workshop Days; Franklin Food Service;
3 Summer Institute; Effect of Trauma; Portrait of a Graduate; Fall Scholastic Book Fair; Family Night;
4 Harvest BBQ; Most likely to succeed; Pajama Night Halloween Movie Night.

5
6 Jay Trafton, FMS Assistant Principal, gave an update of Middle School student discipline. It has
7 increased but they are working on strategies to reduce the number of incidences.

8
9 ***FHS Principal Report***

10
11 Carrie Charette provided the board with a written and verbal report regarding the following: Updates;
12 Morale; Recognitions; Pep Rally; Thank you to the Franklin Fire and Police for their help with the
13 bonfire, parade and more; Data Share; Enrollment; SAT Data; Upcoming Events; Upcoming Grease
14 Performance; VLACS Courses; Additional Recognitions; Letter from Barabra Binn;

15
16 Mike Zmuda, FHS Assistant Principal, gave an update of High School student discipline. It has
17 increased as well but they are working on strategies to reduce the number of incidences.

18
19 **LATE ITEMS**

20
21 Jen _____ and her family were in charge of the sign revitalization and landscaping, etc.

22
23 **POLICY**

24
25 ***Second Reading and Adoption***

26
27 **MOTION:** Tim Dow moved to approve for second reading and adoption of policies: FA – Facilities
28 Development Goals/Priority Objectives – NEW; FBB – Enrollment Projections – REVISED; GA –
29 Personnel Policies Goals – NEW; GBA – Equal Opportunity Employment – REVISED; GBB –
30 Employee Involvement in Decision Making – NEW; GBCD – Background Investigation and Criminal
31 Records Check – REVISED; GBD – Board-Employee Communications – REVISED as presented,
32 seconded by Anya Twarog.

33
34 All were read aloud by Anya Twarog.

35
36 **Motion Carried - Unanimous**

37
38 **PUBLIC PARTICIPATION**

39
40 Werner Horn, Ward II, inquired about why students are leaving the district. Mr. Horn asked if they can
41 be poled. He stated he is not confident in school funding.

42
43 It was stated that there are many home schooled students. Other reasons have been heard out in the
44 community.

45

1 **MOTION:** Scott Burns moved to have the Board go into nonpublic session to act upon matters
2 referenced in the following provisions of RSA 91-A: 3 II a/c at 8:32 PM, seconded by Deborah Brown.

3
4 **Roll Call Vote – All in Favor**
5 **Motion Carried – Unanimous**

6
7
8 Discussion was held regarding a personnel matter.

9
10 **MOTION:** Tim Dow moved to come out of non-public session and return to public session at 8:58
11 PM, seconded by Scott Burns.

12
13 **Roll Call Vote – All in Favor**
14 **Motion Carried – Unanimous**

15
16 **MOTION:** Tim Dow moved to allow a current staff member discussed in non-public to continue in
17 their same employment capacity, seconded by Anya Twarog.

18
19 **Motion Passes – 4 in Favor and 2 Opposed (Deborah Brown and Scott Burns)**

20
21 **MOTION:** Anya Twarog moved to allow a student to attend the Franklin School District at a tuition
22 rate of \$14,231.25 to be paid by the Belmont School District as requested and presented by the
23 Superintendent, seconded by Chris Kneeland.

24
25 **Motion Carried - Unanimous**

26
27 **Adjournment**

28
29 **MOTION:** Deborah Brown moved to adjourn at 9:08 PM, seconded by Scott Burns.

30
31 **Motion Carried – Unanimous**
32