

Three Rivers Driving School, LLC

254 Chance Pond Road

Franklin, NH 03235

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2018-2019 Driver Education

Dear Parent/Guardian,

Learning to drive is a major turning point in the lives of teenagers and their parents. I am pleased that you have chosen Three Rivers Driving School, LLC to assist you in preparing your teen for this responsibility.

The State of New Hampshire requires **a minimum of 40 hours of practice driving with a licensed adult in addition to the Driver Education Program. 10 of those hours are to be nighttime driving practice.** I encourage you to practice as much as possible with your son or daughter. Please note that the law states a person who has not held a prior license may practice driving a noncommercial vehicle **on New Hampshire roadways** provided he/she has attained the age of 15 1/2, carries proof of age, and is accompanied in the front seat by a parent, legal guardian, or other licensed adult who is 25 years of age or older. Most insurance companies will cover this practice. However, I suggest that you contact your agent to be sure before allowing your teen to drive.

Driving with you is intended to supplement your teen's driving in this program. This practice will be the most effective if your teen practices the skills that were taught in the most recent in-car lesson. Your cooperation is very important, as your student cannot master the required driving skills necessary within the 10 hours of driving time included in this program. Driving is not something to learn by trial and error. It involves skill, knowledge, and above all, habits and attitudes that need to be carefully shaped.

Three Rivers Driving School also requires the student and a parent or guardian to attend a mandatory parent/student night in order for your student to enroll in this program. I believe that parent involvement is crucial to a young driver's success. Any questions or concerns you may have may be addressed at this time.

The fee for the course is \$500.00 and **Payment in full** is due with the permission form. The class is filled on a "first come, first served" basis. If you wish to enroll your teen in this Driver Education course, please complete the attached form along with a photocopy of your child's birth certificate and the course fee and mail it to: Three Rivers Driving School, LLC, 254 Chance Pond Road, Franklin, NH 03235. **NH state law requires the student to be 15 and 9 months of age on or before the first day of class and MUST be able to pass an eye exam with 20/40 vision to be eligible for enrollment.**

I am looking forward to helping you and your teenager through the process of Driver Education. Remember, getting a driver's license is not the end of learning to drive. Learning to drive is a continuing process.

If you have any questions or concerns, please do not hesitate to call me at (603) 934-6838 or (603) 219-3695.

Sincerely,

Karen J. Field
Three Rivers Driving School, LLC

Class Schedules

These are the proposed schedules for Driver Education classes during the 2018-2019 school year. Please plan ahead so that you enroll in the class that best fits your schedule. **Sessions 1-4 classes are held at Franklin High School on Tuesdays and Thursdays from 3:00 PM – 5:00 PM. The Summer Session Classes are held Monday, Wednesday and Friday from 10:00 AM – 12:00 PM.** These class dates may be cancelled and rescheduled due to weather, or any other unforeseen situations.

The Parent/Student Night is mandatory. If you are unable to attend this meeting, I can schedule an alternate date to meet with you. The Parent/Student Night will be held in the Franklin High School Cafeteria at 7:00 PM on the dates listed below.

Session # 1:

Parent/Student Night: September 6, 2018

Class Dates: September 13, 18, 20, 25, 27 October 2, 4, 9, 11, 16, 18, 23, 25, 30, November 1

Session # 2:

Parent/Student Night: November 8, 2018

Class Dates: November 15, 20, 27, 29 December 4, 6, 11, 13, 18, 20, January 3, 9, 10, 15, 17

Session # 3:

Parent/Student Night: January 24, 2019

Class Dates: January 31 February 5, 7, 12, 14, 19, 21 March 5, 7, 12, 14, 19, 21, 26, 28

Session # 4:

Parent/Student Night: April 4, 2019

Class Dates: April 11, 16, 18, 30 May 2, 7, 9, 14, 16, 21, 23, 28, 30 June 4, 6

Summer Session:

Parent/Student Night: June 13, 2019

Class Dates: June 26, 28 July 1, 8, 10, 12, 15, 17, 19, 22, 24, 26, 29, 31 August 2

DRIVER EDUCATION GUIDELINES

1. **NH state law requires the student to be at least 15 and 9 months of age on or before the first day of class and MUST be able to pass an eye exam with 20/40 vision to be eligible for enrollment.**
2. In order to pass this course a 70% average is necessary, along with a demonstration of specific competencies. These competencies consist of essential skills, knowledge and attitude required for effective driver performance. One hundred percent of all classroom assignments, tests, and projects must be completed prior to the last scheduled day of class.
3. **A minimum of 40 hours practice driving, 10 of which needs to be completed at night, with a licensed adult who is at least age 25 is required by the State of New Hampshire in order for the student to apply for his/her driver license. This course requires at least 20 hours to be completed by the last day of class.**
4. The student is responsible for all materials, assignments, and projects. You are expected to come to class on time, prepared and willing to learn. Always come to class with your textbook, State Driver's Manual, Driver Ed folder and a pen or pencil.
5. **Attendance: Attendance is mandatory.** Failure to attend each classroom session may result in failure of the course
6. **Excused Absence:** While attendance is mandatory, it is recognized that illness or other necessary absences may arise. If a student has more than four (4) excused hours absent during the course, the performance record, grades, effort, and class participation will be individually reviewed by the instructor to determine if the circumstances, effort, and performance warrant the student being dropped with a failing grade or **if the student will have the opportunity to resume the class during a later scheduled session.** Excused absences are defined as personal illness or family emergencies. **Upon the first day of returning from an absence, it is the responsibility of the student to confer with the teacher to determine the work that needs to be made up.** In addition to making up the daily work an extra DE project will be assigned for each day of absence.
7. **Unexcused Absence:** Parents and students must be aware that an unexcused absence may result in immediate course failure. An unexcused absence is an absence from any phase of DE where the student has not presented a valid excuse as noted in the above section.
8. When an absence does occur, the student must provide a note from a doctor or parent explaining the cause of the absence.
9. Proper care of the textbook, and other property and materials is expected. A fine for damage will be levied at the discretion of the instructor and the school administration.
10. Cell phones, iPods and any other electronic devices are to be shut off and put away when class and drive times begin.
11. A behind the wheel lesson may be terminated at any time a question of safety exists at the discretion of the instructor.
12. **No Show & Late Fees:** When a student fails to show up for a scheduled drive or fails to notify an instructor 24 hours prior to an absence they will be charged a **\$50.00 "cancellation fee"** and will be required to pay that fee before the next scheduled drive.
13. **Removal from the Driver Education Program:** Students will be dropped from the program with a "Fail" grade for any of the following:
 1. Excessive tardiness
 2. Any unexcused absences
 3. Failure to complete assigned work
 4. Any suspicion of the student being under the influence of alcohol or any other illegal drugs during any of the instructional phases
 5. Misuse of Driver Education Equipment
 6. Repeated and willful violation of traffic laws
14. **Refund Policy:** Students may receive a full refund of the course fee if they withdraw during the first two hours of class. The fee is not refundable after that time. In the event of DE course failure, a student must pay the entire fee again in order to enroll into the next available session. Doctor documented medical cases and other special circumstances may lead to a full or partial refund.

ENROLLMENT/PERMISSION CONTRACT

Student Information (Please print or type)

Legal Name: _____
(First) (MI) (Last)

Legal Address: _____
(Street) (Apt #)

(City) (State) (Zip)

Mailing Address _____
(If Different)

Email Address _____

Home Phone: _____ Parent Cell: _____ Student Cell: _____

Date of Birth: _____

Physician Name: _____ Phone: _____

To the best of my knowledge he/she does not have any physical or mental problems that could interfere with the safe operation of an automobile except: _____

Does this student require academic accommodations? _____ If yes, please explain _____

Are the driving privileges for this student currently under suspension or revocation? _____

Is there any pending action against this student, which could cause their driving privileges to be suspended or revoked in the future? ____

If no, I will notify Three Rivers Driving School if at any time during the course he/she loses driving privileges.

I give permission for the student named above to take Driver Education as offered by Three Rivers Driving School, LLC through Franklin High School. In the event that my son/daughter sustains any injury during his/her participation in the program, I hereby give my permission for him/her to receive emergency medical care as deemed necessary by medical personnel. I hold harmless and release from liability Franklin High School, Three Rivers Driving School, LLC and its employees. **I have read the driver education guidelines and we are prepared to begin our required drive time as outlined therein.**

Date: _____

Parent or Legal Guardian Signature: _____

Please print name: _____

Relationship to student: _____

We wish to enroll in Session # _____